



# WEST CLANDON PARISH COUNCIL

Chairman: Terence Patrick, Stoney Royd, Woodstock, West Clandon Surrey GU4 7UJ  
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## PARISH COUNCIL MEETING - ANNEXES A, B & C Wednesday, September 13th 2023 at 8pm Meeting will take place at West Clandon Village Hall

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### Annex A: Correspondence of note

#### Correspondence Sent: (does not include emails sent to Parish Councillors on specific matters)

1	<b>East Clandon resident/Councillor Ganjou</b>	13 <sup>th</sup> July 2023	Response to request for a joint Clandons residents meeting to discuss the impacts of the Wisley Airfield development proposals.
2	<b>London Travelwatch</b>	13 <sup>th</sup> July 2023	Response to the consultation on station ticket office closures including a specific request for any closure to be accompanied by the installation of secure bike lockers and more pro-active investigation and resolution of incidents of property theft.
3	<b>GBC Planning</b>	18 <sup>th</sup> July 2023	Submission of comments on the recent St. Peter and St. Paul Church, West Clandon planning application for an annex and supporting it in principle in respect of it actively promoting the objectives for our Neighbourhood Plan.
4	<b>GBC Planning</b>	22 <sup>nd</sup> July 2023	Submission of comments and objection on the latest Garlicks Arch planning application. The Clerk also enquired about the Section 106 status for Garlick's Arch (response received: "The S106 agreement for the Garlicks Arch development secures a contribution of £500,000 (plus indexation) towards environmental improvements to the West Clandon parish which improve the physical environment and enhance the experience of West Clandon parish and are required to mitigate any impacts resulting from traffic from the Development. This contribution is required to be paid in two parts with 50% prior to occupation of the 200th residential unit and the other 50%

			prior to occupation of the 400th residential unit.”
5	<b>Planning Inspectorate</b>	3 <sup>rd</sup> August 2023	Submission of comments and objection on the appeal against GBC’s planning application refusal at Tudor Lodge, Clandon Road.
6	<b>SCC Planning</b>	15 <sup>th</sup> August 2023	Submission of comments and objection to the planning application for filling part of the former Woodhill Sandpit, Farley Green, that could result in heavy lorry activity through West Clandon over a 4-year period.
7	<b>GBC Planning</b>	18 <sup>th</sup> August	Querying whether it is of value to continue to raise planning enforcement cases in light of the lack of enforcement resources and recent closure of some of our outstanding enforcement cases. Response received from the GBC Executive Head of Planning as follows: “I will be looking to set up some meetings with the Parish Council’s over the coming months and would be happy to discuss in more detail your perception of the enforcement function of the Council. In the meanwhile I would like to reassure you that the Parish Council are not wasting its time raising enforcement matters with the Council. The Council fully investigate all allege breaches of planning but will only take action in cases where it’s expediate to do so.”
8	<b>GBC Planning</b>	23 <sup>rd</sup> August 2023	Enquiry as to whether planning permission is required for the new bollard, signage, lighting and cctv installations at The Bulls Head pub.
9	<b>Gosden Hill developers</b>	5 <sup>th</sup> September 2023	Enquiry as to the nature of the proposed sports facilities at the Gosden Hill site. Response received stating that the specific sports to be catered for are, as yet, unknown, but it is proposed that it will start as a community facility with future joint use if any school is built.

**Correspondence Received:**

1	<b>National Highways</b>	7 <sup>th</sup> July 2023	<p>Response to our email about the Junction 10 diversions and overnight noise, noting that they are treating it as a complaint. Key points:</p> <ul style="list-style-type: none"> <li>• We apologise sincerely for the disruption and disturbance experienced.</li> <li>• Unfortunately, there is little National Highways can do to prevent HGVs travelling at an excessive speed in the manner that you have described. Instead, this is a matter for police enforcement. Surrey Police have a mechanism for reporting such behaviour on their website, which we would encourage you to utilise.</li> <li>• Now that we have embarked on the main works, there is going to be disruption of some sort on</li> </ul>
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			<p>the A3, M25, at junction 10 and some surrounding roads until works are completed in Summer 2025. We will always aim to keep disruption to a minimum, but our works are extensive and complicated, and as such some adverse impact cannot be avoided.</p> <ul style="list-style-type: none"> <li>• While we always do our best to avoid disruption and communicate as early as possible, it would not always be possible to provide specific dates far into the future.</li> </ul>
2	<b>The Street resident</b>	10 <sup>th</sup> July 2023	Email raising concern about the queueing traffic at the south end of The Street resulting in pollution and noise and noting that she had messaged SCC a number of times to ask that The Street traffic lights take priority over the other junction traffic lights as it is the only traffic light approach that is lined with homes. Also raising the concern over vehicles dangerously mounting kerbs on both sides of the road on the more narrow sections of The Street.
3	<b>Meadowlands resident</b>	10 <sup>th</sup> July 2023	Requesting help in getting fly tipping removed from the land behind her flat, possibly owned by The Onslow Arms. The Clerk has written to The Onslow Arms on the subject.
4	<b>Home Manager, Ashley Park Care Home</b>	10 <sup>th</sup> July 2023	Response to our letter of concern about the new fencing aside The Street: "I can appreciate that the colour of the new fence panels look out of place, therefore we will be painting them in a dark oak stain and applying a dark masonry paint to the concrete posts so that it is less jarring to the eye and improves the general appearance. "
5	<b>Editor, Clandon Magazine</b>	11 <sup>th</sup> July 2023	Offering thanks to the Parish Council for the 'fantastic' new fencing at the recreation ground and thanks to the volunteers who have kept the new trees on the bank accessible for watering.
6	<b>The Street resident</b>	12 <sup>th</sup> July 2023	Email concerned that Footpath 82 is becoming impassable and that the pavement on The Street opposite Summers is narrowing due to vegetation encroachment. The Clerk responded noting that FP82 has now been cut and that he would contact the landowner about clearing the encroachment on the pavement.
7	<b>GBC</b>	12 <sup>th</sup> July 2023	Notification that, due to increased financial pressures and an existing funding gap, GBC's 2023/24 budget is being revised and 'robust and proportionate plans' are having to be adopted.
8	<b>Surrey Police</b>	13 <sup>th</sup> July 2023	Notification that there are plans for redevelopment of Surrey Police's headquarters at Mount Browne and invitation to join a consultation on them.
9	<b>20sPlenty for Surrey</b>	17 <sup>th</sup> July 2023	Notification that SCC have a new draft road safety policy.
10	<b>Gosden Hill Development Team</b>	18 <sup>th</sup> July 2023	Email thanking the PC for arranging the meeting on 12 <sup>th</sup> July and attaching the high-level development maps.
11	<b>GBC</b>	26 <sup>th</sup> July 2023	Notification of the election result for co-option of three Parish members to the Borough Council's Corporate Governance & Standards Committee for the period 2023- 2027.

12	<b>Guildford Book Festival</b>	26 <sup>th</sup> July 2023	Notification that the festival will run 1-18 October and that tickets are now on sale.
13	<b>The Street future resident</b>	27 <sup>th</sup> July 2023	Email on the subject of traffic calming measures on The Street, supporting a 20mph speed limit but raising concern that table tops or speed bumps would cause increased pollution, noise and vibrations from HGVs affecting properties with close proximity to the road.
14	<b>SCC</b>	31 <sup>st</sup> July 2023	Asking to receive expressions of interest to SCC's tree planting offer for the forthcoming planting season as part of SCC's 1.2 million tree strategy. The Clerk responded that we were interested in receiving approximately 10 trees for the Recreation Group boundary and 10 for Oak Grange Road. Subsequent confirmation from SCC that we can receive the trees as requested this winter (for us to plant and maintain).
15	<b>GBC</b>	4 <sup>th</sup> August 2023	Notification that Guildford Walkfest will occur throughout September with 45 free guided walks across the borough.
16	<b>SALC</b>	4 <sup>th</sup> August 2023	Offer to councillors and clerk to attend the SALC AGM and Conference on 19 <sup>th</sup> October at Dorking Halls (cost is £20).
17	<b>GBC</b>	4 <sup>th</sup> August 2023	Notification that, in light of the recent reports on the council's financial position, GBC are currently unable to accept/approve any requests for grants but will be in touch when they have more information.
18	<b>Martin Grant Homes</b>	4 <sup>th</sup> August 2023	Notification that the Gosden Hill information and consultation webpage is now live.
19	<b>Save Surrey Countryside</b>	4 <sup>th</sup> August 2023	Notification that a consultation is open about a proposal to fill part of the former Woodhill Sandpit, Farley Green, that could result in heavy lorry activity through West Clandon over a 4-year period. A subsequent email was sent from Bob Hughes on 9 <sup>th</sup> August to local parish clerks asking for help in getting the application rejected.
20	<b>The Street resident</b>	8 <sup>th</sup> August 2023	Concern about the Onslow Estate blocking a right of access.
21	<b>The Local Government Boundary Commission</b>	8 <sup>th</sup> August 2023	Notification that consultation is open until 16 <sup>th</sup> October on the draft recommendations for new divisions, division boundaries and division names for Surrey. They are also asking for evidence on the links between East and West Clandon.
22	<b>GBC</b>	9 <sup>th</sup> August 2023	Enquiry as to whether we currently do, or wish to in future, pay any councillor expenses or allowances.
23	<b>Local beekeeper</b>	11 <sup>th</sup> August 2023	Enquiry as to local sites for locating 3 bee hives.
24	<b>Catherine Anne Young, GBC Councillor</b>	21 <sup>st</sup> August 2023	Offer for us to send 2 Parish Council representatives to free climate change training (date tbc).

25	<b>West Clandon resident</b>	24 <sup>th</sup> August 2023	Enquiry as to whether there will be any work done on improving the look/visibility of the West Clandon chalk dragon.
26	<b>Hedgehogs Highway Project</b>	30 <sup>th</sup> August 2023	Request for parishes to join the national project to encourage hedgehog highways and fund highway surrounds for our residents.
27	<b>GBC</b>	30 <sup>th</sup> August 2023	Notification that, following ward boundary changes, there is a proposal to enlarge the Burpham Neighbourhood Area to match the ward boundary.
28	<b>GBC</b>	31 <sup>st</sup> August 2023	Notification that a GBC Extraordinary Full Council was held on 30 <sup>th</sup> August which endorsed a Financial Recovery Plan, which outlines immediate emergency actions for the next 6 months to improve the budget situation of GBC.
29	<b>GBC Planning</b>	5 <sup>th</sup> September 2023	Notification that the inspection and public consultation for non-determination of the latest Wisley Airfield planning application will commence on 26 <sup>th</sup> September.
30	<b>Bob Hughes, SCC Councillor</b>	7 <sup>th</sup> September 2023	Enquiry to Surrey Highways on including Tithebarns Lane in the speed limit reduction programme. Response received that the current programme is purely south of the A25 but that subsequent years' programme may be able to accommodate this. Also, the Garlicks Arch conditions should be examine to see if the funding could be covered by that development.

## Annex B: Planning Items since the last Meeting

**NOTE: Updated since the last Meeting are highlighted in Yellow**

	<b>Date Received</b>	<b>Application Number</b>	<b>Address</b>	<b>Description</b>	<b>Outcome</b>
120	07/12/2021	21/P/02349	Land at Tudor Lodge, Clandon Road, West Clandon	Proposed erection of a detached two storey detached dwelling and associated works including a new access.	Refused 19/08/2022. Request for appeal accepted by Planning Inspectorate 24/07/23.
164	15/08/2022	22/P/01191	Greenacre, Oak Grange Road, West Clandon	Erection of a detached two-storey dwelling following demolition of the existing bungalow.	Approved by GBC 24/08/2023.
202	01/06/2023	23/P/00856	Clandon School, The Street, West Clandon	Listed Building Consent for internal works to replace the existing white finished lath and plasterboard hall	Withdrawn 05/07/2023

				ceiling with white finished plasterboard.	
204	16/06/2023	23/P/00924	Oakley House, Oak Grange Road, West Clandon	Certificate of lawfulness for a proposed development to establish whether the erection of a single storey outbuilding would be lawful.	GBC approved 24/07/2023
206	12/07/2023	23/T/00183	April Cottage, Dedswell Drive, West Clandon	T1 Mature Horse Chestnut – Carefully clean through the tree removing crossing branches. Thin crown by approximately 10% and remove deadwood (TPO 15 OF 2001).	
207	21/07/2023	23/P/01163	Long Copse, The Street, West Clandon	Certificate of lawfulness to establish whether the erection of a single storey rear extension following demolition of existing sunroom is lawful.	Approved by GBC 14/08/2023.
208	24/07/2023	23/P/01173	Lime Grove House, The Street, West Clandon	Proposed open oak style single storey porch to the front	Approved by GBC 23/08/2023.
209	28/07/2023	23/P/01104	Lychgate House, Shere Road, West Clandon	Proposed two storey front extension, additional dropped kerb, side extension roof alteration from pitched to flat and removal of chimney.	
210	31/07/2023	23/P/01160	Newlands House, Shere Road, West Clandon	Proposed two storey front entrance and two first floor side and rear dormer bedrooms following the demolition of front porch and two bedroom single storey side extension	
211	04/08/2023	23/W/00059	Oaklands, Oak Grange Road, West Clandon	Prior notification for a single storey 8m extension, 4m in height with an eaves height of 2.41m	
212	11/08/2023	23/P/01124	Todd House, The Street, West Clandon	Erection of a single detached dwelling and detached garage/store together with associated works.	
213	11/08/2023	23/P/01277	Oaklands, Oak Grange Road, West Clandon	Certificate of Lawfulness for a proposed development to establish whether the erection of an outdoor pool, pool building and associated	Approved by GBC 04/09/2023

				hard-standings would be lawful.	
214	11/08/2023	23/W/00059	Oaklands, Oak Grange Road, West Clandon	Prior notification for a single storey 8m extension, 4m in height with an eaves height of 2.41m	
215	11/08/2023	23/T/00208	Littlecroft, The Street, West Clandon	T1 (Acer) - Fell to ground level and remove. T2,3,4.5 (Conifers) - Fell to ground level and remove.	
216	14/08/2023	23/T/00220	Onslow Arms Inn, The Street, West Clandon	T1-14 (conifers, all lapsed hedge row trees) - fell to ground level. West Clandon Conservation Area	
217	17/08/2023	EN/23/00324	3, Foxfield, West Clandon	Alleged unauthorised development consisting of the erection of a garden shed adjacent to the boundary fence, and raising the height of the existing boundary fence by addition of a trellis	
218	07/09/2023	EN/23/00352	The Bulls Head, The Street, West Clandon	Alleged unauthorised development consisting of the erection of bollards, lighting, signs and CCTV in the public house car park	

## Annex C: Payments Approved Since Last Meeting

29-Aug-23	B/P to: Mulberry & Co	New councillor training	-114.00
29-Aug-23	B/P to: PKF Littlejohn LLP	External audit fee	-252.00
29-Aug-23	B/P to: MrP & MrsCEdwards	PAYE late reporting fine reimbursement	-105.66
23-Aug-23	CPRE	Annual subscription	-60.00
04-Aug-23	B/P to: Nurture Landscapes	July maintenance	-276.95
04-Aug-23	B/P to: Mark Bridger	Email system support	-50.00

04-Aug-23	B/P to: MrP & MrsCEdwards	Tennis net measure reimbursement	-28.20
04-Aug-23	B/P to: Guildford Borough	Election fees	-200.00
			-
10-Jul-23	B/P to: Playground Facilit	Final recreation ground fencing payment	11,051.50
10-Jul-23	B/P to: 1st Surface	Annual tennis court maintenance	-540.00
10-Jul-23	B/P to: Nurture Landscapes	June maintenance	-276.95
			-
		TOTAL	12,955.26