



WEST CLANDON PARISH COUNCIL

Chairman: Terence Patrick, Stoney Royd, Woodstock, West Clandon Surrey GU4 7UJ
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PARISH COUNCIL MEETING - ANNEXES A, B & C Wednesday, October 18th 2023 at 8pm Meeting will take place at West Clandon Village Hall

Annex A: Correspondence of note

Correspondence Sent: (does not include emails sent to Parish Councillors on specific matters)

1	Michelle Rogers, GBC	14 th September 2023	Enquiry as to whether we can still submit applications for CFGA grant funding.
2	Surrey Highways	16 th September 2023	Complaint about spurious signs and email alerts for closure of the A247.
3	Surrey Highways	18 th September 2023	Request to inspect a dangerous dead tree overhanging the A247 outside Maymond, Clandon Road. Subsequent email to Highways from Bob Hughes supporting our request. Response received saying that they had undertaken an inspection and asked the owner of the tree to take action within 28 days. If action is not taken, it will be followed up with enforcement action under section 154 of the Highways Act, to require the tree's removal.
4	EP Training/DVSA	22 nd & 24 th September 2023	Request to EP Training to reduce, or preferably avoid, HGV vehicle training along The Street, West Clandon. Response received advising that all HGV training companies have to use the route as it is DVSA's (Driver & Vehicle Standards Agency) test route and acknowledging that 'it is not ideal for HGVs'. The Clerk subsequently emailed DVSA to request re-routing their HGV tests away from The Street. The DVSA responded on 6 th October, noting that they had now assessed the route and agree that the road appears unsuitable for large goods vehicles. They will therefore remove all LGV/PCV test routes from Guildford testing centre that include this road with immediate effect. They will also arrange for a poster asking Approved Driving Instructors to

			avoid using the A247 through west Clandon for LGV sessions.
5	National Highways & Surrey Highways	22 nd September 2023	Request for a police presence to manage the expected gridlock and accidents on the A247 due to the A3 closure 13-16 October. Response received from National Highways on 29 th September apologizing for any disruption and noting that the request would be raised with Surrey Police and that it would ultimately be their decision as to what action is deemed necessary.

Correspondence Received:

1	SCC Countryside Team	8 th September 2023	Provision of information on Ash Tree Dieback and notification of consultations on ash clearance work at Newlands Corner, Sheepleas and other site.
2	The Street resident	12 th & 14 th September 2023	Querying why there is not a pedestrian crossing or zebra crossing by the station as there is no safe place to cross the A247 (which one has to do as the pavements switch sides across the bridge). Subsequent email notifying of an accident with a pedestrian hit by a car outside The Onslow Arms.
3	GBC	13 th September 2023	Notification that the Guildford 10K event will happen on the morning of Sunday 8 th October and there will be some road closures in place including up to the Clandon crossroads.
4	Surrey Highways	15 th September 2023	Notification that the trees dangerous trees overhanging the A3 sliproad near to Tithebarns Lane have now been cut down.
5	Ockham Parish Council	16 th September 2023	OPC are setting up a Flood Forum of local parish councils to meet 6-monthly to discuss common flooding and sewerage issues (SCC, GBC, DEBRA & water companies will also be invited) and inviting us to join.
6	GBC	18 th & 27 th September 2023	Notification that, due to the financial issues at GBC, it is proposed to withdraw the parish Council Concurrent Functions Grant Aid (CFGGA) going forward. Subsequent notification that GBC's Financial Recovery Plan has now successfully balanced the budget for this financial year and that they have identified enough savings for avoid issuing a Section 114 Notice at this time.
7	National Highways	20 th September 2023	Notification that the full closure of the A3 and diversion route through West Clandon has moved back from the weekend of 29 Sep – 2 Oct to 13 – 16 Oct. This is due to the bridge beams being delayed in their delivery from Ireland.
8	GBC Planning Enforcement Team	20 th September 2023	Update on results of enforcement inspection at The Bulls Head.
9	GBC	21 st September 2023	Announcement that Tom Horwood, Chief Executive of Guildford and Waverley BCs will be stepping down from his role in February 2024.

10	SWR	21 st September 2023	Notification that over 100 of its stations are now 'adopted' by local volunteering groups.
11	The Street resident	25 th September 2023	Complaint to Surrey Highways about the regular queuing traffic near to the church and request to them to improve the traffic light timings at Clandon Crossroads.
12	SGN	27 th September 2023	Notification that the A3 Ockham Roundabout will be partially closed 20-22 October and a diversion will apply.
13	Barnaby Perkins, Rector	28 th September 2023	Advising us that the notice board at the Church will be replaced.
14	The Street resident	29 th September 2023	Concern raised over the brambles and other vegetation making footpath 69 (between Green Lane and the entrance to Lime Grove) inaccessible. The Clerk responded that he had already complained to SCC about this and that it had now been resolved.
15	CGN	30 th September 2023	Request by Clandon Good Neighbours to provide a grant to pay for their annual insurance premium of £89.59 (as has been done in previous years).
16	GBC, Parks & Street Scenes Team	2 nd October 2023	Notification that the collection service for all litter and dog waste bins will become chargeable from the next financial year.
17	East Clandon resident	5 th October 2023	Provision of information on Biffa grants offered to local councils where there is a landfill site nearby.
18	GBC	5 th October 2023	Notification that grants up to £5000 are available for community-led projects as part of the autumn round of funding for Crowdfund Guildford (no project too small!). Applications can be submitted up to 29 th November.
19	GBC	6 th October 2023	Notification that, as planning performance at GBC has improved over the last quarter, the Minister of State for Housing and Planning will not designate GBC for its planning performance on non-major applications.
20	One.Network	10 th October 2023	Roadworks alert for Shere Road, West Clandon: "installation of speed cameras for Surrey council".

Annex B: Planning Items since the last Meeting

NOTE: Updated since the last Meeting are highlighted in Yellow

	Date Received	Application Number	Address	Description	Outcome
147	03/05/2022	22/P/00633	Hazelhurst Farm, Tithebarns Lance, Send	Change of use of existing agricultural barn to single family residential use (C3).	Withdrawn 06/10/2023
148	03/05/2022	22/P/00634	Hazelhurst Farm, Tithebarns Lance, Send	Listed Building Consent for a change of use of existing agricultural barn to single family residential use (C3)	Withdrawn 06/10/2023
205	04/07/2023	23/P/00931	St Peter And St Paul's Church, The Street, West Clandon	New single store side annexe.	Approved by GBC 14/09/2023
209	28/07/2023	23/P/01104	Lychgate House, Shere Road, West Clandon	Proposed two storey front extension, additional dropped kerb, side extension roof alteration from pitched to flat and removal of chimney.	Approved by GBC 19/09/2023
217	17/08/2023	EN/23/00324	3, Foxfield, West Clandon	Alleged unauthorised development consisting of the erection of a garden shed adjacent to the boundary fence, and raising the height of the existing boundary fence by addition of a trellis	Case closed by GBC 30/09/2023 as planning application now submitted.
219	08/09/2023	23/P/01473	Long Copse, The Street, West Clandon	Erection of a single storey rear extension following demolition of existing sunroom	
220	08/09/2023	23/P/01467	Oakley House, Oak Grange Road, West Clandon	First floor extension above existing garage. Change in existing external materials.	
221	25/09/2023	23/P/01562 & 1563	2. Merrow Lodge, Clandon Park, West Clandon	Proposed installation and listed building consent of one freestanding EV charging point.	
222	25/09/2023	23/P/01559	3. Foxfield, West Clandon	Addition of arched trellis top to existing northern boundary fence (retrospective	

223	25/09/2023	23/W/00074	Oaklands, Oak Grange Road, West Clandon	Prior notification for a single storey 8 metre extension, 4 metres in height with an eaves height of 2.41 metres	
224	26/09/2023	23/W/01564 & 01565	Hazelhurst Farm, Tithebarns Lane, West Clandon	Planning and Listed Building Consent for the erection of single storey side extension with roof lantern, two storey rear extension and new entrance together with dormers to roof and changes to fenestration following demolition of existing conservatory and rear extension	
225	29/09/2023	23/T/00258	Land to the south of Tawney Cottage, The Street, West Clandon	T2, T3, T6, T7, T9 Ashes - Remove. T5, T43 Sycamores - Remove dead trees. T10 Poplar - Remove deadwood	
226	06/10/2023	23/P/01636	Lychgate House, Shere Road, West Clandon	Erection of first floor side extension (retrospective)	
227	13/10/2023	23/P/01699	Oakdene, Oak Grange Road, West Clandon	Construction of new single storey rear extension following demolition of existing rear extension and outbuilding to rear.	

Annex C: Payments Approved Since Last Meeting

19-Sep-23	B/P to: Nurture Landscapes	August maintenance	-276.95
19-Sep-23	B/P to: MrP & MrsCEdwards	Quarterly Clerk salary	-1,512.00
19-Sep-23	B/P to: HMRC Cumbernauld	Quarterly Clerk PAYE	-378.00
30-Sep-23	Service Charge	Quarterly bank charge	-18.00
		Total	-2,184.95