



# WEST CLANDON PARISH COUNCIL

Chairman: Terence Patrick, Stoney Royd, Woodstock, West Clandon Surrey GU4 7UJ  
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## Minutes of the Meetings held on Wednesday 10<sup>th</sup> May 2023 at 8.00pm in the Village Hall

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### 128<sup>th</sup> Annual Parish Assembly

#### Present

Parish Councillors: Terence Patrick ("Chairman"/"TP"), Chris Dean ("CD"), Jenny Wicks ("JW"), Sam Wreford ("SW") and Ann Dickinson ("AD").

Parish Clerk: Paul Edwards ("Clerk"/"PE").

SCC Councillor: Bob Hughes ("BH").

GBC Councillors: Catherine Young ("CY") and Dawn Bennett ("DB").

2 residents and 1 other member of the public were also in attendance.

#### 1. Apologies for absense

Apologies were received from Parish Councillors Jonathan Murphy ("JM") and Eric Palmer ("EP") and GBC Councillor Ruth Brothwell ("RB").

#### 2. Matters arising from the meeting on April 13<sup>th</sup> 2022

None noted.

#### 3. Chairman's Report

The Chairman summarized his annual report and the report was approved by the Council. It was agreed to publish the report on the parish website and in the parish magazine.

#### 4. Matters arising from Chairman's Report

None noted.

#### 5. Charities Report

As the Clerk was still awaiting an update from Steve Meredith and the Rector, it was agreed to defer the report to the June Parish Council meeting.

## **Parish Council Meeting**

### **Present**

Parish Councillors: Terence Patrick ("Chairman"/"TP"), Chris Dean ("CD"), Jenny Wicks ("JW"), Sam Wreford ("SW") and Ann Dickinson ("AD").

Parish Clerk: Paul Edwards ("Clerk"/"PE").

SCC Councillor: Bob Hughes ("BH").

GBC Councillors: Catherine Young ("CY") and Dawn Bennett ("DB").

2 residents and 1 other member of the public were also in attendance.

### **23/055 Election of Chairman, Vice-Chairman & Portfolios**

The Parish Clerk opened the meeting and requested that the Council provide nominations on who is to be elected as Chairman. AD proposed TP and this was seconded by CD. TP then proposed CD as Vice-Chairman and this was seconded by SW. **Resolved:** The Parish Council elected TP as Chairman and CD as Vice-Chairman.

With regards to the various portfolios undertaken by the Councillors, the Chairman noted that the Clerk had been temporarily undertaking the footpaths role and asked whether any of the councillors would consider taking it on. The Clerk noted that it was only about 1 hour of effort per week on average. It was agreed that the Clerk would discuss the role with SD and AD.

### **23/056 Apologies for absence**

Apologies were received from Parish Councillors Jonathan Murphy ("JM") and Eric Palmer ("EP") and GBC Councillor Ruth Brothwell ("RB").

### **23/057 Declarations of interest**

The Chairman declared that he was an Honorary Alderman of the Borough of Guildford and member of the Village Hall Management Committee. CD is a member of the Village Hall Management Committee. EP is the Chairman of the East and West Clandon Residents Association (EWCRA). JW is an Honorary Alderman of the Borough of Guildford.

### **23/058 Confirmation of the Minutes of the meeting held on April 12<sup>th</sup> 2023**

The meeting approved the minutes without amendment.

### **23/059 Matters arising from the meeting on April 12<sup>th</sup> 2023**

23/046 – The Chairman queried the progress on setting up an EWCRA (East & West Clandon Residents Association) meeting specifically for an update on the Clandon House NT update. CD noted that the meeting is planned for the 16<sup>th</sup> June where the NT Project Director, Kent Rawlinson, will be presenting an update of the plans and taking questions.

### **23/060 Recreation Ground Perimeter Fencing**

On behalf of EP, CD and SW reported that the PFL company quote of £13,157 excl VAT remains valid (though not for much longer) and that PFL are able to carry out the works within the next 2 months, but EP needs the Council to agree that we proceed. It was noted that we have applied to GBC for an emergency grant and made a well-supported case to them but await their deliberation. Additionally, BH has offered help of £1,500 from his New Projects fund which is very

appreciated and very timely. The Clerk added that our General Reserves are now at the top of the recommended range. Following a discussion, CD proposed that we go ahead with the project and AD seconded this. **Resolved:** It was agreed to accept the PFL quote.

SW suggested that to inform and socialize this with residents, there be 'before and after' photos published in the parish mag and on our website and the meeting was supportive of this approach.

### **23/061 Council Correspondence Sent and Received**

The following topics relating to items of correspondence were discussed:

- Clandon Clean-Up event 8<sup>th</sup> May – CD and the Clerk updated on this and noted that it had been a successful event in terms of the amount of litter collected and the volunteering turnout. Also, the Council did not incur any cost as the equipment was hired for free from GBC and the RBL provided complementary refreshments. CD added that pre-COVID there had been such an event annually which was run by the EWCRA; however, that organisation was no longer the suitable one going forward and proposed that the Parish Council takes this on as an annual event (though slightly earlier in the growing season). **Resolved:** The meeting approved CD's proposal.
- Roadworks on Tithebarns Lane and Clandon Road – Surrey Highways have provided information on the roadworks on Tithebarns Lane, which are for pedestrian & cycle pathways and drainage works. A resident queried whether the drainage works will resolve the flooding that can occur towards the bottom of the A3 sliproads. The Clerk added that the roadworks in Clandon Road appeared to be to connect the new grain store by Frithy's Wood to electricity supply at the A247; no planning applications relating to this have been submitted.
- Tithebarns Lane speeding/narrow bridge – the meeting expressed dissatisfaction that Surrey Highways had not been supportive of a 40mph limited and also discussed the suggestion by a resident for 'narrow bridge' signage. The Chairman requested that BH arrange a site visit with a Highways engineer to discuss these issues.
- Speed control at the new A247/A3 Sliproads junction – the meeting agreed that we should continue with our previously-agreed plan to reviewing the impact of the junction after a suitable bedding-in period.
- Register of Interest forms – the Clerk asked that all Councillors complete these and submit back to him before the end of May.

### **23/062 Planning Matters**

The Clerk presented JM's comments on the latest planning applications and rulings. The meeting agreed with JM's view that none needed action from the Council at this point in time.

JM has also asked the meeting to consider whether any action (and if so what action) should be taken on the newly-filled in gap in Ashley Park's roadside wall and it was agreed that this will be discussed at the next meeting.

### **23/063 Financial Matters and Approvals**

The Clerk referred to Annex C in the meeting papers relating to the payments made since the last meeting totaling £1,201.46 and the meeting approved these.

The insurance renewal was discussed and the Clerk outlined the options of renewing based on the current contract with Zurich Insurance (premium £1038 versus £1047 last year) and a new Zurich small parishes insurance package (premium £695). Both have similar breadth and levels

of cover and excesses, though the latter has a cap of £63,000 on playground equipment. The risks around this cap were explored, but it was agreed to progress with the small parishes package. **Resolved.**

The Clerk also asked the Council if they supported renewing the SALC/NALC subscription for the future (£473 for this year) and, following a discussion on the benefits, the meeting agreed. **Resolved.**

### **23/064 Garlick's Arch, Wisley Airfield and other Local Plan updates**

CD and CY reported on current activity on the strategic sites, though there is not much new to update on at present.

BH raised a concern that the GBC Planning authorities had agreed to retain the electricity pylons above ground through a minor alteration application. CY was of the opinion that this should not be a minor alteration and agreed to raise this with GBC Planning.

### **23/065 Recreation Ground, Playground and Car Park**

SW provided an update on behalf of EP:

- We have had a request from Cherry Trees to place a small banner on the fencing for just a few days before their next charity event, which EP has agreed.
- We have been asked by the school if they may use the recreational grounds for their Sports day on Thursday 29th June, which EP has agreed.
- The play areas are in good shape and Nurture are maintaining the grounds. There is at the far end behind the goalmouth an old concrete and wooden post broken and lying on the ground and too heavy for easy disposal; EP will add it to the list of minor jobs that he gives periodically to a local contractor and will offer for the Council to pay any of the disposal cost occurring with the waste facilities.

### **23/066 Footpaths**

The Clerk reported on the dilapidated wrought iron bench on a patch of grass aside the A247 opposite Clandon Regis. It is unknown who owns this but likely to be the Parish Council who must have installed it many decades ago when the road was quieter. Having said that it is an attractive bench and there are still many people walking past (as connects various hiking routes) and we may replace the wooden slats if cheap to do so.

### **23/067 A247 Matters**

Various A247 matters have already been discussed under item 23/061 above. BH noted that he is still pursuing the traffic safety solutions at the Station Approach and the narrow section of The Street.

The large number of potholes/sunken drain covers was also discussed.

### **23/068 AOB**

A resident raised the concern about the persistent nuisance from the noisy and aggressive dogs that live by footpath 69A near to Lime Grove. CY noted that this needs to be raised with GBC Environmental Health but will check with Tim Anderson first as he has been dealing with this.

JW noted the major community event on 7<sup>th</sup> May put on by the RBL for His Majesty The King's Coronation (part-funded by the Parish Council and BH's Community Fund) and suggested that the Council send a formal thank you letter to RBL. The Clerk agreed to submit this.

**23/068 Date of next meeting**

Wednesday, June 14<sup>th</sup> 2022 at 8pm in the Village Hall.

**CLOSING**

There being no other business to discuss, the Chairman closed the Parish Council meeting at 21.40.