



# WEST CLANDON PARISH COUNCIL

Chairman: Terence Patrick, Stoney Royd, Woodstock, West Clandon Surrey GU4 7UJ  
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Clerk: Paul Edwards, Amberleaf, Clandon Road, West Clandon, GU4 7TL  
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## PARISH COUNCIL MEETING - ANNEXES A, B & C Wednesday, April 12th 2023 at 8pm Meeting will take place at West Clandon Village Hall

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### Annex A: Correspondence of note

#### Correspondence Sent: (does not include emails sent to Parish Councillors on specific matters)

1	<b>RBL &amp; Village Hall Management Committee</b>	9 <sup>th</sup> March 2023	Request for joint-funding one third each of the carpark resurfacing expenses. Both parties responded agreeing to contribute.
2	<b>RBL</b>	9 <sup>th</sup> March 2023	Request to RBL to provide a venue and refreshments at the end of the proposed West Clandon litter-pick event on 8 <sup>th</sup> May. RBL responded affirmatively.
3	<b>Surrey Highways</b>	9 <sup>th</sup> March 2023	Concerns raised on traffic safety issues on Tithebarns Lane and a request for a 40mph speed limit to be considered. Response received on 30 <sup>th</sup> March:  Reducing the speed limit in a given road is not just a case of changing the existing signage. To allow speed limits to be enforced, a Traffic Regulation Order (TRO) is required to be made. A TRO requires a statutory procedure to be undertaken which involves consultation with locally elected County and Borough Councillors and then has to be publicly advertised before it can be implemented. If any objections were received to the proposals, they would need to be resolved before proceeding. If these could not be resolved, or the objections were upheld, then we could not introduce the proposed speed limit. This can be an extremely lengthy and expensive process. Currently there is no funding available for any speed limit review, apart from the programmed plans.

4	<b>West Clandon Residents</b>	12 <sup>th</sup> March 2023	Short survey (future options for Clandon House NT) sent to residents via the West Clandon googlegroups email network ahead of a meeting between residents and the Deputy Chair of the NT. This request was also forwarded on to East Clandon residents. The Clerk sent a subsequent email on 17 <sup>th</sup> March with the results of the survey.
5	<b>West Clandon residents</b>	10 <sup>th</sup> April 2023	Request for volunteers to join the village litter-pick event on 8 <sup>th</sup> May.

### Correspondence Received:

1	<b>Clandon School parent</b>	5 <sup>th</sup> March 2023	Noting that the school council are seeking funding for outdoor play equipment. The Clerk suggested that a proposal be sent to the Council who may be able to help fund or advise of local funding options.
2	<b>Natural England</b>	7 <sup>th</sup> March 2023	Notification that Natural England has launched a consultation into their proposal to extend the boundary of the Surrey Hills Area of Outstanding Natural Beauty. The proposal would increase the size of the AONB by 25%. The consultation will run for 14 weeks from 7 <sup>th</sup> of March 2023 to 13 <sup>th</sup> of June 2023. They are inviting us to respond as a Parish with land located within the existing AONB.
3	<b>SCC</b>	9 <sup>th</sup> March 2023	Notification of new contact details and procedures following the transfer of the Parking Enforcement and Environmental Maintenance functions from GBC to SCC.
4	<b>SALC</b>	13 <sup>th</sup> March 2023	Request to take part in short SALC survey on CIL.
5	<b>Open Spaces Society</b>	14 <sup>th</sup> March 2023	Providing link to new guidance on protection of open spaces and paths.
6	<b>Soe Hein, Surrey Highways</b>	16 <sup>th</sup> March 2023	In response to the traffic accident incident in the narrow part of The Street in February, notification that Surrey Highways are aware of the current traffic safety issues at that section of the A247 and believe that traffic calming measures are required. They will arrange a speed survey to be carried out. Due to the road being an A road, there are issues to consider, however, with installing any raised tables or speed bumps around nearby properties which may cause vibration issues when HGVs pass over them.
7	<b>Tracey Langdon, Interim Head of Planning, GBC</b>	16 <sup>th</sup> March 2023	Explaining what is being done to improve the effectiveness of GBC's Planning department including a 'Blitz week' to reduce the planning application backlog.
8	<b>Kent Rawlinson, Clandon Park NT</b>	21 <sup>st</sup> March 2023	Offer to present the latest plans for Clandon House to the May Council meeting or to hold a pre-meeting if more suitable.
9	<b>GBC</b>	23 <sup>rd</sup> March 2023	Notification that the Local Plan DMPs (Development Management Policies) are now fully adopted and will be used in planning decisions going forward.

10	<b>Local Government Boundary Commission</b>	23 <sup>rd</sup> March 2023	Notification that a review of the Surrey electoral divisions is now underway and is seeking views from residents and parishes.
11	<b>Chris Barrass/National Trust</b>	24 <sup>th</sup> March 2023	Email correspondence from Chris Barrass following the meeting with the NT on 23 <sup>rd</sup> on the future plans for Clandon House including sharing of the residents' survey and stressing of the strength of local feeling that the house needs to be genuinely usable and viable as a community resource and asset. Response received from Kent Rawlinson on 4 <sup>th</sup> April.
12	<b>Ockham Parish Council</b>	25 <sup>th</sup> March 2023	Request for neighbouring parishes to log road incidents around Ockham using their survey tool. Ockham had been particularly affected recently by traffic jams and potholed roads.
13	<b>Councillor Palmer/Nurture Landscapes</b>	27 <sup>th</sup> March 2023	Email exchanges relating to the quality of work of the re-turfing of the goalmouths on the recreation ground.
14	<b>The Street resident</b>	2 <sup>nd</sup> April 2023	Report of an accident between a lorry and van on the narrow section of The Street which damaged the resident's wall. Suggestion that there should be an "Oncoming Vehicles in the Middle of the Road" sign and a 20mph speed limit. Subsequent email correspondence between residents and Bob Hughes.
15	<b>GBC Planning</b>	5 <sup>th</sup> April 2023	Notification of a planning application for 70 houses on 'Land adjacent to Ockham Lane'.
16	<b>GBC Planning</b>	6 <sup>th</sup> April 2023	Notification of a planning application for 1730 houses on 'Land at Wisley Airfield' and for new road infrastructure.
17	<b>Fox Ultra organiser</b>	6 <sup>th</sup> April 2023	Request to use the Village Hall and carpark/recreation ground as the meeting/starting point for the Fox Ultra half marathon (100-150 runners) on Saturday 27 <sup>th</sup> May.

## Annex B: Planning Items since the last Meeting

**NOTE: Updated since the last Meeting are highlighted in Yellow**

	Date Received	Application Number	Address	Description	Outcome
153	20/05/2022	22/P/00718	<b>Brownlow Cottage, The Street, West Clandon</b>	Internal alterations confined to 'modern' extensions at the rear and the main cottage.	Approved 27/03/2023
154	20/05/2022	22/P/00719	<b>Brownlow Cottage, The Street, West Clandon</b>	Listed Building Consent for internal alterations confined to 'modern' extensions at the rear and the main	Approved 27/03/2023

				cottage.	
175	24/10/2022	22/P/01620	Land to the West of Clandon Road	Erection of a single dwelling and detached garage	Refused 27/03/2023
189	2019	19/P/00866	Alleged breach of condition 4 of 19/P/00866 - Landscaping ELM COTTAGE, The Street, West Clandon	GBC closed case 03/03/2023. The developers have reinstated the laurel hedge, thereby resolving the breach of planning control. As the breach has been resolved, the case will now be closed, and no further action shall be taken.	
190	09/03/2023	23/P/00290	Newlands Way, Shere Road, West Clandon	Alterations to first floor accommodation, including a new side access under a raised roof line and erection of part single/two storey side extension to form porch and mezzanine	
191	31/03/2023	23/T/00089	Ashley Park Nursing Home, The Street, West Clandon	T2 (False Acacia) - Fell tree to ground level. T3 (False Acacia) - Fell tree to ground level. T28 (Wild Cherry Tree) - Fell to ground level. West Clandon Conservation Area.	
192	05/03/2023	EN/23/00074	Lakeside, Oak Grange Road, West Clandon	Alleged unauthorised development - the erection of an outbuilding, adjoining an infill ground floor rear extension, without planning permission	
193	07/04/2023	23/P/00406	Lychgate House, Shere Road, West Clandon	Certificate of lawfulness for a proposed development to establish whether a two storey rear extension is lawful (following removal of the roof under permission GU/R 15354).	
194	07/04/2023	23/T/00100	Rest Harrow, The Street, West Clandon	T1 - CRAB APPLE: Reduce by 1m all round & crown thin 10%. Finished height to be 5m with a radial spread of 3m. T2 - THUJA: Reduce canopy spread	

				<p>towards house by 1m. Finished radial spread of 2m.</p> <p>T3 - APPLE: Reduce crown by approx. 1m all round. Finished height to be 5m with a radial spread of 3m.</p> <p>G4 - LAUREL: Reduce crown by 1m all round. Finished height to be 3m with a radial spread of 2m.</p>	
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### Annex C: Payments Approved Since Last Meeting

13-Mar-23	B/P to: MrP & MrsCEdwards	Office 365 annual licence	-59.99
13-Mar-23	B/P to: SLCC	Annual subscription	-139.00
13-Mar-23	B/P to: West Clandon RBL C	S137 grant for Coronation event	-500.00
13-Mar-23	B/P to: Nurture Landscapes	Feb23 maintenance	-241.46
13-Mar-23	B/P to: MrP & MrsCEdwards	Printer ink	-55.47
27-Mar-23	B/P to: MrP & MrsCEdwards	Quarterly Clerk salary	-1,440.00
27-Mar-23	B/P to: Curtis Warner	Rec. ground conifers pruning	-2,400.00
27-Mar-23	B/P to: HMRC Cumbernauld	Quarterly Clerk PAYE	-360.00
27-Mar-23	B/P to: Charles Barrass-Ba	Clerk PC support	-40.00
31-Mar-23	Service Charge	Unity Bank account charge	-18.00
		TOTAL	-5,253.92