



WEST CLANDON PARISH COUNCIL

Chairman: Terence Patrick, Stoney Royd, Woodstock, West Clandon Surrey GU4 7UJ
Tel. 01483 222 534

Clerk: Paul Edwards, Amberleaf, Clandon Road, West Clandon. GU4 7TL
clerk@westclandon.org.uk Tel: 07597 156153

Minutes of the Meeting held on Wednesday 14th September 2022 at 8.00pm in the Village Hall

Present:

Parish Councillors: Terence Patrick ("Chairman"/ "TP"), Chris Dean ("CD"), Eric Palmer ("EP"), Steve Meredith ("SM"), Ann Dickinson ("AD"), Jonathan Murphy ("JM") and Jenny Wicks ("JW")
Parish Clerk: Paul Edwards ("Clerk"/"PE")
SCC Councillor: Bob Hughes ("BH")

Duncan Knox (Surrey Highways)
There were also 3 residents in attendance.

One Minute's Silence

The meeting commenced with a minute's silence as a mark of respect for Her Majesty Elizabeth II and to reflect on her life.

22/114 Apologies for absence

Apologies were received from GBC Councillors Chris Barrass ("CB"), Tim Anderson ("TA") and Catherine Young ("CY").

22/115 Declarations of interest

The Chairman declared that he was an Honorary Alderman of the Borough of Guildford and member of the Village Hall Management Committee. CD is a member of the Village Hall Management Committee. EP is the Chairman of the East and West Clandon Residents Association (EWCRA). JW is an Honorary Alderman of the Borough of Guildford.

22/116 Confirmation of the Minutes of the meeting held on Jul 13th 2022

The minutes were approved without any amendments.

22/117 Matters arising from the meeting on Jul 13th 2022

The following item from the last meeting was discussed:

- 22/107 – Website maintenance – TP noted that he had spoken to our web designer, who was happy to continue providing website support on an ad-hoc basis. CD reiterated his concern that the lack of a support contract creates a risk. PE opined that the risk was probably more urgent for the email system than the website and it was confirmed that the parish email is currently not working for TP or JW and intermittent for EP. TP agreed to ask Mark Bridger to investigate and fix the email problems.

22/118 Council Correspondence Sent and Received

The following topics relating to items of correspondence were discussed:

- Send prison enlargement proposal – JM talked through the zoom meeting that he and the Clerk had had on 7th September with the Ministry of Justice, noting that the plan is to create an ‘open prison’ section within the existing footprint of the property, which would result in an extra 120 inmates approximately. The extra buildings would not be particularly visible from the road and indeed the development would be outside the parish boundary. Issues such as security and drainage/flooding were raised. He added that the DoJ were keen to engage the local parish residents and that they would be communicating their plans wider in due course.
- Letter from Shere parish council to GBC to complain about the customer support telephone service – the meeting agreed to Shere’s request for us to add our name to the letter.
- Village Pound – with regard to the overgrown vegetation, EP agreed to ensure our recreation ground maintenance contractor include the Pound in their scope. The meeting also discussed renovating the Pound gate and EP offered to investigate options and would bear in mind the listed nature of the building.
- ‘Levelling up’ fund request to GBC – as we have not heard back on this, the Clerk agreed to follow up with TA as to whether the scheme was still open.

22/119 A247/A3 Sliproads Junction Proposals

(a) Near-term safety measures

Duncan Knox (Surrey Highways) presented the latest proposals for improving road safety at the junction and circulated some plans. This involves removing the sliproad for southbound traffic heading for the A3 in favour of a standard T-junction plus providing a pedestrian crossing point. JW noted some problems with the current signage which need to be considered. CD reiterated concerns with traffic approaching from the south turning into the wrong side of the road and asked that the designers look at this. DK added that it is planned that the work commence in December.

(b) Long-term development of the sliproads

CD updated on the meeting that he, JW and TP had had with National Highways on 6th September which discussed their 3 options for proposed 4-way sliproads from the A3 junction with the A247. The option chosen would be part of a pipeline of projects which will compete for funding for 2025-30 development. Traffic monitoring is underway and traffic modelling output should be available during October; however, it seemed intuitive to CD that the impact will be more traffic on the A247 and the Parish Council have written to National Highways to express our

concerns on the impacts of the scheme on traffic flows through West Clandon. National Highways will be holding consultation meetings with local residents in late October and the Council urges residents to attend and express their views.

22/120 Policies and Procedures

The Clerk presented the updated Risk Management Policy and Risk Register for approval. The Chairman thanked CD, AD and the Clerk for all their work on these documents. **Resolved:** The Risk Management Policy and Risk Register were approved. The Clerk noted that he/AD will publish the policy on the website and that he will summarise the outstanding mitigation actions for discussion at the next meeting.

With regard to the risk around depletion of funds through having to financially support Village Hall maintenance and urgent projects, it was agreed to have an agenda item on this at the next meeting and invite the Chairman of the Village Hall Management Committee along.

22/121 Planning Matters

JM noted that he, the Chairman and the Clerk would be meeting on 15th Sep with representatives from the church to discuss their proposals for an extension for lavatories and a meeting/functions room and will report back to the next meeting.

He was pleased to report that the Neighbourhood Plan is now being referenced in GBC's planning decisions (e.g. the recent Tudor Lodge one).

JM provided comments on the latest planning applications and rulings. The meeting agreed with JM's view that none needed action from the Council at this point in time apart from Greenacre, where a technical objection should be submitted relating to lack of evidence that Neighbourhood Plan policies on environment grounds have been considered.

The meeting also discussed the concern that the new gates and posts at Glengarden, Clandon Road may not comply with planning permissions or our Neighbourhood Plan and asked the Clerk to write to GBC.

22/122 Financial Matters and Approvals

The Clerk referred to Annex C in the meeting papers relating to the payments made since the last meeting totaling £14,698.57 and the meeting approved these.

With regard to the new Rialtas Alpha accounting software, the Clerk advised that the first VAT 'Making Tax Digital' return had now been successfully submitted to HMRC. Also, he noted that he will present Alpha's management reports to the next meeting to show the half-year budget vs. actuals position.

The Clerk asked the meeting if they supported renewal of the Guildford Residents Association membership (£15) and this was agreed.

SM noted that he was still waiting on the external auditors to complete the audit for our 2021/22 accounts.

22/123 Garlick's Arch, Wisley Airfield and other Local Plan updates

CD reported that Wisley have now submitted a 'hybrid' planning application. The meeting debated whether to submit comments and objections, but, although significant concerns on traffic volumes and road/cycle infrastructure remain, the view was that any submission would be ineffective in view of the already-agreed Local Plan.

22/124 Recreation Ground, Playground and Car Park

EP reported that:

- the Glebe bus shelter have now been successfully restored and bolted down
- the Cradle swings have been installed and are in use
- the adult gym equipment is currently being installed
- the faulty closing mechanisms on the play area gates are being reviewed
- the play area's annual inspection is due in 4 weeks time, but no issues are anticipated
- two of the wooden posts on the car park boundary have been knocked over and removed and will need replacing
- future projects to be costed include improvements to the ground around the goalmouths and replacement of the chain fencing around the Recreation Ground road boundary

22/125 Footpaths

The Clerk reported that path 69 remained blocked despite messages sent to both SCC Rights of Way team and the landowner. BH agreed to pursue this within SCC.

22/126 A247 Matters

The Chairman was pleased to report that the manhole cover on Clandon Road outside Little Paddock now appears to be correctly fixed.

All other items relating to this topic have been covered in agenda item 22/119 above.

22/127 AOB

The Clerk noted that the parish printer has broken down and requires repair and the meeting agreed that this could proceed (and a new printer purchased if absolutely necessary or more cost effective). Also, re the lack of a cloud back-up solution or licenced office software for the Clerk's laptop, the Clerk requested that MS Office software be subscribed to and the meeting also approved this.

22/128 Date of next meeting

Wednesday, October 12th 2022 at 8pm in the Village Hall.

CLOSING

There being no other business to discuss, the Chairman closed the Parish Council Meeting at 22.19.