



# WEST CLANDON PARISH COUNCIL

Chairman: Terence Patrick, Stoney Royd, Woodstock, West Clandon Surrey GU4 7UJ  
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## Minutes of the Meeting held on Wednesday 11<sup>th</sup> May 2022 at 8.00pm in the Village Hall

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### Present:

Parish Councillors: Terence Patrick ("Chairman"/ "TP"), Ann Dickinson ("AD"), Chris Dean ("CD"), and Steve Meredith ("SM").

Parish Clerk: Paul Edwards ("Clerk"/"PE").

GBC Councillor: Chris Barrass ("CB") and Tim Anderson ("TA").

3 residents were also in attendance.

### OPENING- ELECTION

The Parish Clerk opened the meeting and requested that the Parish Council provide their nominations on who is to be elected as Chairman of the Parish Council.

**RESOLVED:** The Parish Council re-elected Terence Patrick as Chairman. The Chairman then proposed Chris Dean as Vice-Chairman. The Parish Council **AGREED**.

The Chairman discussed roles and responsibilities within the Parish Council, noting that they will remain the same, including the role responsible for Footpaths which remains vacant and will be undertaken by the Clerk until the vacant councillor position is filled.

### **22/069 Apologies for absence**

Apologies were received from Councillors Eric Palmer ("EP"), Jonathan Murphy ("JM") and Jenny Wicks ("JW"), SCC Councillor Bob Hughes ("BH").and GBC Councillor Catherine Young ("CY").

### **22/070 Declarations of interest**

The Chairman declared that he was an Honorary Alderman of the Borough of Guildford and member of the Village Hall Management Committee. CD is a member of the Village Hall Management Committee. EP is the Chairman of the East and West Clandon Residents Association (EWCRA). JW is an Honorary Alderman of the Borough of Guildford.

## **22/071 Confirmation of the Minutes of the meeting held on April 13<sup>th</sup> 2022**

The minutes were approved without any amendments.

## **22/072 Matters arising from the meeting on April 13<sup>th</sup> 2022**

The Clerk updated on a few traffic-related matters:

- a replacement streetlamp had now been installed on The Street opposite Meadowlands
- GBC have confirmed that the Glebe bus shelter is indeed owned by the Parish Council and he will thus investigate suppliers to repair or replace it
- he is still to identify/contact suppliers for a new A247 Safety report.

Regarding a Neighbourhood Planning Committee 'thank-you' event, the Chairman asked the Clerk to talk to the RBL about a booking in June.

## **22/073 Council Correspondence Sent and Received**

The following topics relating to items of correspondence were discussed:

- Speedwatch signage – this has now been installed
- Air pollution – it was felt that West Clandon was not an especial outlier with anywhere else in the Borough, so unlikely to get special attention from the local authorities. However, the Clerk was requested obtain GBC's response to the resident's concern.

No other comments were made by the meeting.

## **22/074 Update on A247 site visit with SCC Cllr. Matt Furness**

The Chairman reported that he had met with Matt Furness (SCC Cabinet member responsible for Highways) and Bob Hughes for a site visit to the A247/A3 slip road and A247/Station Approach areas. Some solution options were proposed.

On the former, a 'no right turn' was suggested which would require northbound traffic to continue up to Burnt Common roundabout before doubling back to access the A3 slip road; this solution would be made better once a roundabout is installed for the Garlick's Arch development access. CB suggested Surrey Highways should analyse the records of previous accidents to confirm whether this was the most appropriate solution.

On the A247/Station Approach junction, SCC Highways have confirmed that options (including traffic lights, speed tables or a single lane over the railway bridge) are on the priority 'running list' for the 2023/24 financial year.

The Council asked the Clerk to chase up SCC to confirm the solution options and 'next steps'.

As an 'fyi', the Chairman noted that he had found out from the site visit that powered traffic furniture is sourced separately from the mains supply.

## **22/075 Policies and Procedures**

The meeting discussed the updated draft Standing Orders that JM has circulated prior to the meeting. **RESOLVED:** CD proposed and AD seconded that we accept JM's updates and the

meeting agreed. The Clerk will update the final Standing Order document to the councillors prior to publishing on the website.

CD noted that the Risk Assessment review was 'work-in-progress' and that he would provide an update at the next meeting.

### **22/076 Charity Report**

SM provided a verbal report on the parish's parochial charities that had been deferred from the April Annual Parish Assembly. £3000 had been received from the Henry Smith charity of which £2735 of grants have so far been paid out to parish individuals, couples, families and one organization (the Tuesday Café).

### **22/077 Planning Matters**

JM was absent from the meeting, though had previously provided the meeting with his comments on the latest planning applications and rulings. The meeting agreed with JM's view that none needed action from the Council at this point in time apart from applications 22/P/00633-4, for which the Clerk will submit JM's suggested wording to GBC.

### **22/078 Financial Matters and Approvals**

The Chairman thanked SM for undertaking the Responsible Financial Officer (RFO) duties over the past couple of years. The Clerk advised that all duties had now been transferred to him, apart from the 21/22 year-end accounts and related internal and external audit activity, which SM was still leading on. Re. the internal audit, SM noted that we need a new auditor and he is investigating local firm options.

The Clerk referred to Annex C in the meeting papers relating to the payments made during April totaling £2108.19 and the meeting approved these.

The Clerk also noted that the annual insurance was due for renewal 1<sup>st</sup> June and that the asset list will need to be reviewed to ensure it is up-to-date.

### **22/079 Garlick's Arch and other Local Plan updates**

On Garlick's Arch, it was noted that an application for site access infrastructure was expected soon.

On the Wisley Airfield development, TA believed that a ministerial decision on the M25 Junction 10 decision was expected on 12<sup>th</sup> May. With regard to development of the A247/A3 sliproad, CD noted that the developers appeared to think this was not necessary, despite it being a condition in the Guildford Local Plan.

### **22/080 Recreation Ground, Playground and Car Park**

The Clerk provided an update on behalf of EP:

- The white lining of the Recreation Ground car park has been undertaken
- Clandon school will be using the Recreation Ground on July 8<sup>th</sup> for their sports day
- Nurture has now cleared the prunings pile and will shortly be strimming the bank along the A247
- 2 quotes for the replacement of the toddlers cradle swing had been received; the meeting concluded that a decision on the quotes should be deferred to the next meeting

## **22/081 Footpaths**

The Clerk reported that the 3 paths near to the golf course require a cut and has asked for a quote. One of the residents at the meeting suggested that FP 568 also needs attention and the Clerk agreed to find out the dates of SCC's cuts schedule for this path.

The Clerk also noted that he had submitted a request to BH for the Surrey Highways 'veg gang' to clean the A247 and Tithebarns Lane road signs and remove surrounding vegetation.

## **22/082 A247 Matters**

The meeting discussed the motion: *"The Council supports an application for a 20mph speed limit on the narrowest parts of the A247 The Street and in particular the sections between the village school and the Church and at Summers"*.

The Clerk noted the correspondence from the Rector and the Clandon school Headteacher fully supporting the motion.

The meeting discussed whether enforcement would be an issue and whether further safety infrastructure would need to be installed to make such a limit effective. CD suggested that, regardless, this should be supported as would be another complementary measure to improve safety alongside other measures (VED signs, coloured tarmac, village entrance gates, etc) that the parish council had previously managed to get Surrey Highways to install.

**RESOLVED:** the meeting approved the motion. The Clerk will advise Surrey Highways and the 20's Plenty for Surrey campaign group accordingly.

Manhole cover issues on the A247 near to Little Paddocks and Little Clandon were discussed and the Clerk agreed to raise with Surrey Highways.

## **22/083 Queen's Platinum Jubilee 2-5 June 2022**

The Clerk advised that the Beating the Bounds event had successfully taken place on Saturday 7<sup>th</sup> May with about 30 walkers and thanked the church committee for arranging the refreshments afterwards and the landowners (Lord Onslow and Gosded Farms Ltd.) for access to their land.

Jean Fawley gave an update on the preparations for RBL's village lunch event on 5<sup>th</sup> June and the Clerk noted that the £500 grant towards the event had now been paid.

## **22/084 AOB**

CD reported that he, the Clerk and the Rector had been given a very interesting tour of the Clandon Park house and that the NT aim to attend the next meeting to update on their reconstruction plans.

## **22/085 Date of next meeting**

Wednesday, June 8<sup>th</sup> 2022 at 8pm in the Village Hall.

## **CLOSING**

There being no other business to discuss, the Chairman closed the Parish Council Meeting at 21.40.