



# WEST CLANDON PARISH COUNCIL

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## Minutes of the Meeting held on Wednesday 9<sup>th</sup> June 2021 at 8.00pm in the Village Hall

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### Present:

Parish Councillors: Terence Patrick ("Chairman"/ "TP"), Chris Dean ("CD"), Eric Palmer ("EP"), Jenny Wicks ("JW"), Jonathan Murphy ("JM"), Ann Dickinson ("AD" – left the meeting after item 21/83), Steve Meredith ("SM").

Parish Clerk: Paul Edwards ("PE")

Surrey County Councillor: Bob Hughes ("BH")

Guildford Borough Councillors: None in attendance.

Two residents were also in attendance.

### 21/78 Apologies for absence

Apologies were received from Chris Barrass, Tim Anderson and Catherine Ann Young, who were all at the overlapping GBC Garlick's Arch Planning Board.

The Chairman welcomed Bob Hughes (county councillor) and Paul Edwards (parish clerk) in their new roles to the meeting.

### 21/79 Declarations of interest

Terence Patrick declared that he was an Honorary Alderman in the Borough of Guildford and member of the Village Hall Management Committee. Chris Dean is a member of the Village Hall Management Committee. Jonathan Murphy is a Trustee of the Friends of West Clandon Church. Eric Palmer is the Chairman of the East and West Clandon Residents Association (EWCRA).

## **21/80 Confirmation of the Minutes of the meeting held on May 5<sup>th</sup> 2021**

Re item 21/70 paragraph 2, EP advised that the Feltonfleet Fathers football team will actually be paying for the initial use of the pitch on the recreation ground.

Re item 21/68, PE noted that an email had been received from a resident of Tithebarns Lane stating that, under the terms of the GBC approval of the Garlick's Arch SANG, the developer is required to create a footpath/cycleway between Garlick's Arch and the SANG, so there is no need for the parish council to apply separately under S106 for this. The meeting did agree though that we need to closely monitor that the developer meets its obligations in this respect.

**Resolved:** CD to mention this in the next parish magazine update and to provide wording to PE to respond to the resident.

Subject to the above, the minutes of the last meeting were approved.

## **21/81 Matters arising from the meeting on May 5<sup>th</sup> 2021**

The Chairman noted that he was still to follow up with potential candidates for our co-opted councillor vacancy.

## **21/82 Council Correspondence Sent and Received**

The following items of correspondence received were discussed:

- Our new Surrey Police Community Support Officer (Lisa Clarke) has been in touch to see if there are any issues that the parish and residents would like her advice or support on. JW suggested that we ask her to take a further look at the motorcycle noise/speeding issue. **Resolved:** PE to ask Lisa to attend a future meeting to exchange introductions and discuss any pressing issues.
- There was a request from GBC for us to state our preference for choice of examiner for our neighbourhood plan. **Resolved:** PE to revert to GBC proposing the one of the 2 GBC's suggested examiners that could start first.
- There have been some email exchanges between May Ann Civil and Openreach on the timing and next steps on the FTTP broadband installation for the village. PE noted that we may need to seek a new village coordinator with more technical knowledge for the installation phase once the dates/approach are known.
- PE shared Drew Craig's update on West Clandon Speedwatch to the meeting and noted that Drew is seeking a deputy coordinator to help manage this group when it is up-and-running.

## **21/83 Progress of the new Parish Council Website**

AD advise that the new website is well progressed now with the look-and-feel almost complete and content in progress; she will send a link of the latest prototype to the councillors for comment. Training for AD and PE is expected to commence on 18<sup>th</sup> June. The current expectation is that, once live, updates will be made once a month primarily for news items and the posting of new documents.

SD suggested that the website be live to accommodate the accounts by the beginning of July.

## **21/84 Planning Matters**

JM outlined the recent planning applications and suggested that none required commenting on to GBC. He also noted that the Barn Elm application for 2 new houses had now been approved.

The Chairman added that a notice had now been served by GBC on the motorhome that appears to be unlawfully situated by the stables on footpath 69A.

PE noted that GBC had recommended that we submit future planning comments via the online system rather than email. **Resolved:** PE to register on the system and pilot it with the next set of comments that we have.

## **21/85 Financial Matters and Approvals**

The latest monthly list of payments presented by SM were approved. Re the annual insurance, SM suggested that we review the premium next year; we should also check the fixed asset register against what assets we still physically have.

Re the annual accounts, SM presented these to the meeting for approval and also noted that these will need to be posted shortly on the new village website. The meeting approved the Annual Governance Statement and the Accounting Statements for the year ended 31 March 2021.

## **21/86 Climate Change Liaison Group Report**

PE updated the meeting on the quarterly gathering of the 'Climate Change Liaison group for Parishes in the NE of Guildford' and listed some of the initiatives that other parishes were undertaking to improve the environment. He suggested that we should consider explicitly including the climate change/environment into one of the councillors' portfolios going forwards.

## **21/87 Local Plan update**

CD noted that the Wisley development planning is progressing despite the delay in the A3/M25 junction 10 works; however, there is little clarity to the public on what the plans are. True cycle route development now seems limited, apart from a dedicated cycleway proposed from the site to Ripley. There is still no information on our A3 slip roads. We may know more in Q3.

The planning application for Garlick's Arch may get decided on tonight at the GBC planning board. This includes the S106 letter which includes £500k for West Clandon 'environmental improvements'. Unfortunately, GBC's definition of 'environmental' is extremely limited and seems to exclude the roads, village hall and footpaths. JW has been attempting to escalate the issues that we have with the S106 monies to GBC planning leads.

## **21/88 Neighborhood Plan update**

The public consultation will be taking place until Monday 12<sup>th</sup> July and then there will be a review by an external examiner.

## 21/89 Recreation Ground, Playground and Car Park

EP noted the following points re the recreation ground:

- oak processionary moth treatment has now been applied
- a post padlock has been tampered with and may need replacing at some point
- minor damage on the playground fencing may need replacing
- GBC paid the grant due to us by 1<sup>st</sup> June
- A quote for £236 has been received for a new car park sign. EP agreed to mock up some sign designs and requested that the Chairman supply the dragon artwork.

EP also requested that SM send an invoice for the football team.

The Chairman noted that a furniture seller would like to use the car park periodically; the meeting agreed that this was not a good idea as would restrict car park usage for valid users and would set a precedent.

## 21/90 Footpaths

PE updated the meeting on the tree planting initiative; an application has now gone to SCC re planting in Meadowlands, on the road side of the Recreation Ground and also along the east side of the A247 between the A3 sliproad and Green Lane. Also, PE has been in correspondence with the Oak Grange Road Committee (who are looking to replace trees on the road verges that have been lost over the past few years) and has introduced them to the relevant trees contact at SCC.

PE advised that SCC has now conducted their first tranche of footpath vegetation cuts of the year. There are also 3 paths outside the scope of SCC cuts that are overgrown (particularly the path from the church to the golf club drive), which PE has commissioned our usual contractor to cut soon.

Re the existing issues on path 67, PE noted that (i) SCC have now installed the replacement staggered gate and (ii) he has passed on our concern about the electric fence to the relevant East Clandon parish councillor.

On the topic of our 2 proposed additions to the Definitive Map of Rights of Way for path 568, PE advised that he has engaged with SCC, who will send the relevant forms for us to complete.

**Resolved:** For the Felix Drive access addition, the meeting agreed that it would be courteous to advise the road owner of our intentions to address the concerns raised by residents.

## 21/91 A247 Matters

The Chairman stressed the significant concerns that we have about the increased traffic due to Garlick's Arch on the A247 through the village despite Surrey Highway's review suggesting that any increase would be negligible.

BH acknowledged that the traffic volumes and speeds through the village was definitely an issue and one that he is keen to pursue with various authorities to seek solution for and requested that we supply him with historic correspondence on the matter. **Resolved:** CD to dig out old correspondence on A247 and send to BH.

## **21/92 Future of the Village Telephone Box**

The Chairman updated the meeting on the village telephone box situation. Although the council would consider accommodating the box on council-owned land and including it in our insurance, a number of concerns were raised by councillors on the ownership of the land where the box would be relocated, the council's initial outlays and future liabilities (particularly if the box usage and community support ceased) and the lack of a detailed scheme of community funding and maintenance. **Resolved:** JM to prepare a response.

## **21/93 AOB**

None.

## **21/94 Date of next meeting**

TP noted that the next meeting was scheduled for Wednesday, July 14<sup>th</sup> 2021 at 8pm in the Village Hall. However, as JW, SM, BH and PE were unavailable on this date, the Chairman agreed to consider whether the date should change.

## **CLOSING**

There being no other business to discuss, the Chairman closed the Parish Council Meeting at 10.30pm.