



# WEST CLANDON PARISH COUNCIL

Chairman: Terence Patrick, Stoney Royd, Woodstock, West Clandon Surrey GU4 7UJ  
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## Minutes of the Meeting held on Wednesday 9<sup>th</sup> February 2022 at 8.00pm in the Village Hall

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### Present:

Parish Councillors: Terence Patrick ("Chairman"/ "TP"), Chris Dean ("CD"), Eric Palmer ("EP"), Jenny Wicks ("JW"), Steve Meredith ("SM") and Ann Dickinson ("AD").

Parish Clerk: Paul Edwards ("Clerk"/"PE").

SCC Councillor: Bob Hughes ("BH").

Representatives from the RBL (Jean Fawley), Parish Magazine (Becky Norris) and National Trust (Dan Morey & Kent Rawlinson) were also in attendance.

### 22/017 Apologies for absence

Apologies were received from Councillor Jonathan Murphy ("JM") and GBC Councillors Tim Anderson ("TA"), Catherine Young ("CY") and Chris Barrass ("CB").

### 22/018 Declarations of interest

The Chairman declared that he was an Honorary Alderman of the Borough of Guildford and member of the Village Hall Management Committee. CD is a member of the Village Hall Management Committee. EP is the Chairman of the East and West Clandon Residents Association (EWCRA). JW is an Honorary Alderman of the Borough of Guildford. AD also declared an interest in one of the properties discussed under item 22/024.

### 22/019 Confirmation of the Minutes of the meeting held on January 12th 2022

The minutes were approved without any amendments.

### 22/020 Matters arising from the meeting on January 12th 2022

None raised.

## **22/021 Presentation by Representatives of the National Trust**

Kent Rawlinson (Clandon Project Director) and Dan Morey (Hatchlands & Clandon General Manager) stated that their aim is to re-engage with the Parish Council and parish residents post-COVID, obtain a better understanding of our general needs and continue to deepen the dialogue over time. They noted the Clandon Park facilities that were already in place to support sections of the parish community and that they would be accommodating of further supporting the residents with use of their greenspace if there was an appropriate need.

Kent Rawlinson provided an update on the aims over the next 5 years for redeveloping both Clandon House and the Hinemihi Meeting House and advised that they will be sharing their proposals with the parish around the middle of 2022. It is intended that the village be consulted on the development of the property plans and to benefit from it.

With respect to the Surrey Hills AONB extension proposals, the National Trust intends to make a submission during the next stage of the consultation process.

## **22/022 Council Correspondence Sent and Received**

The Clerk referred to the meeting papers noting that the items were either by way of an update or would be covered under the subsequent agenda items. No other comments were made by the meeting.

## **22/023 Neighbourhood Plan Referendum on March 17th**

The Chairman queried whether we should campaign for a 'yes' vote or not, but the meeting agreed that the Parish Council should stay neutral albeit actively publicising the referendum and encouraging voting.

AD and JW reported that they have drafted some wording to promote voting in the referendum. A discussion followed on whether to hand-deliver flyers and/or include them in the parish magazine. The Clerk agreed to send out the text on the Googlegroups email network and AD will post on the village website as well as liaise with the parish magazine team. There was also a discussion on potential use of the Clandon Magazine's Facebook and the Nextdoor network.

## **22/024 Planning Matters**

The Clerk referred to JM's paper with his comments on the latest planning applications and rulings. The meeting agreed with JM's view that none needed action from the Council at this point in time.

## **22/025 Financial Matters and Approvals**

The latest monthly list of payments totaling £2,123.87 were presented by SM and approved by the Council.

The Council also approved the granting of £1000 to the village school to support the establishment of the after-school dance club.

The Chairman advised that the new village hall heating system has now been installed and that the Village Hall Management Committee have paid the bill. He added that there was also some extra costs involved and the Council noted that it would be open to considering any further requests for support if the Committee were to submit it.

## **22/026 Review of Policies and Procedures**

The Clerk advised that it was time to conduct our annual review of our policies and procedures to see if they are complete and still appropriate for the year ahead and referred to the recommendations in his paper.

**Resolved:** The meeting agreed that a Standing Orders document should be produced. The Clerk agreed to base a draft on the NALC model document and local parish ones and circulate for Councillors review and agree at the next meeting.

Re the lack of a formal Risk Management policy, it was noted that previously there had just been reliance on the annual Risk Assessment, but the meeting agreed we should consider adding a formal policy. The Clerk and CD agreed to draft one up for review.

The Clerk also suggested that the Recreation Ground Rules needed updating and will send to EP for review.

## **22/027 Use of Horticultural Funds**

The Clerk reported that he had reached out to parish residents with horticultural expertise and has managed to assemble a valuable team of volunteers to assess the proposed planting site and generate some design proposals.

EP added that he was in discussion with a supplier to remove 2 concreted-in posts from the site in question.

## **22/028 Garlick's Arch and other Local Plan updates**

No updates to report.

## **22/029 Recreation Ground, Playground and Car Park**

EP reported that he has now concluded a rollover of the Recreation Ground maintenance contract for another year and at the same price.

Re the car park area, the white parking lines are becoming very faint and need repainting; EP is searching for a supplier.

EP added that he now has received the No Dogs signs for the children's play area and will install them shortly.

## **22/030 Footpaths**

The Clerk reported good progress on addressing the narrow and muddy section of FP69A. One of the landowners has replaced the fallen fence and removed the brambles on one side of the path and the Clerk has also done some interim remedial work on pruning back the overhanging trees and brambles from the other side of the path.

There has been success also on our tree planting request for the entrance to Meadowlands and the Recreation Ground/A247 boundary with SCC planting 5 trees. We now need to identify local volunteers to carry our watering duties for the next 3 summers and the Clerk suggested that this may come from the group that he has assembled which were mentioned in item 22/027 above.

Re. the FP568 (field side) Right of Way application, the Clerk noted that he will shortly distribute electronic and hardcopy User Evidence Forms for the Councillors to complete and/or send on to known users. These forms need to be returned to the Clerk who will then draft the formal application for review.

### **22/031 A247 Matters**

The meeting discussed the A247/A3 slip road missing bollard issue. TP and BH agreed to discuss further with contacts at SCC.

### **22/032 Queen's Platinum Jubilee 2-5 June 2022**

Jean Fawley talked through the RBL's emerging plans for a Village Day celebration on Sunday 5<sup>th</sup> June. Resolved: The Council approved use of the Recreation Ground for the RBL-run event and agreed to provide a grant of at least £500 towards its costs.

SM noted that as the RBL were running the event, they would need to conduct a risk assessment for insurance purposes.

The Chairman noted that he and the Clerk would be meeting the Rector on 15<sup>th</sup> February to discuss a Beating the Bounds event.

### **22/033 AOB**

The Clerk noted that the complete closure of the A247 The Street on 9<sup>th</sup> February had not been pre-advised by Surrey Highways, but appeared to be due to an emergency power outage at Summers.

### **22/034 Date of next meeting**

Wednesday, March 9<sup>th</sup> 2022 at 8pm in the Village Hall.

### **CLOSING**

There being no other business to discuss, the Chairman closed the Parish Council Meeting at 10.11.