



# WEST CLANDON PARISH COUNCIL

Chairman: Terence Patrick, Stoney Royd, Woodstock, West Clandon Surrey GU4 7UJ  
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## Minutes of the Meeting held on Wednesday 8<sup>th</sup> December 2021 at 8.00pm in the Village Hall

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### Present:

Parish Councillors: Terence Patrick ("Chairman"/ "TP"), Chris Dean ("CD"), Eric Palmer ("EP"), Jenny Wicks ("JW"), Steve Meredith ("SM"), Ann Dickinson ("AD").

Parish Clerk: Paul Edwards ("Clerk"/"PE").

Guildford Borough Councillors: Catherine Young ("CY")  
1 other resident was also in attendance.

### 21/161 Apologies for absence

Apologies were received from Councillor Murphy ("JM"), SCC Councillor Hughes ("BH") and GBC Councillors Tim Anderson ("TA) and Chris Barrass ("CB").

### 21/162 Declarations of interest

The Chairman declared that he was an Honorary Alderman in the Borough of Guildford and member of the Village Hall Management Committee. CD is a member of the Village Hall Management Committee. EP is the Chairman of the East and West Clandon Residents Association (EWCRA). JW is an Honorary Alderman of the Borough of Guildford.

### 21/163 Confirmation of the Minutes of the meeting held on November 10th 2021

The minutes were approved without any amendments.

### 21/164 Matters arising from the meeting on November 10th 2021

Re. 21/149, the Chairman noted that a response had been received from GBC on our notification of expected breaches of planning conditions at Elm Cottage.

Re. 21/156, PE advised that he had still had no response from SCC on his email on drainage concerns over the Green Lane bridge but had forwarded it to BH.

## 21/165 Council Correspondence Sent and Received

The Clerk referred to the meeting papers and went through the correspondence sent and received. There was discussion on the following items:

- A resident's Platinum Jubilee suggestion that we have a repeat of the 'Beating the Bounds' walk and refreshments was supported; it was felt that this should again be organised by the Church but that the parish could provide some support re refreshments and communications if required. **Resolved:** The Clerk to contact the Rector.
- The meeting welcomed NT Clandon Park's suggestion to provide updates to their plans at future meetings.
- Email from a resident on the latest accident at the A3 slip road junction – covered under item 21/173 below.
- Re. GBC's request for topics and attendance at a planning and enforcement meeting, the Clerk noted that JM is not free to attend it. The meeting considered that representation from the Council would be preferable and CD agreed to discuss with JM. The meeting suggested the following topics could be raised: infilling policy; CIL; enforcement resources.
- On the Surrey Hills AONB Boundary Review and the request for evidence to be provided by 31<sup>st</sup> January, AD suggested we look at our Neighbourhood Plan materials to see whether any suitable evidence to contribute. **Resolved:** JW/CD/JM to review the Neighbourhood Plan.
- The Clerk advised that a late email had just been received from GBC requesting use of the Recreation Ground car park for a temporary Christmas tree collection point. The meeting agreed to allow this.

## 21/166 Planning Matters

The meeting discussed JM's written comments on the latest planning applications and rulings and agreed that none needed action from the Council at this point.

## 21/167 Financial Matters and Approvals

SM advised that no payments had been made in the last month.

A discussion was then had on what Section 137 grants should be made for this financial year. There is a budget of £3k and we have so far only provided one grant, which was towards the payment of Clandon Good Neighbour's annual insurance. JW queried whether the village hall will require any support for maintenance projects and CD noted that it definitely will require some support but the Village Hall Committee was still drawing up a list of items. **Resolved:** The Clerk to write to both the village school and the Friends of the Church to see if there are any specific projects that required support.

SM noted that GBC need to receive our precept request by 14<sup>th</sup> January. He will update the draft budget prior to the next meeting though was still expecting a 4% precept uplift.

The Chairman requested that SM and PE find some time over the next month to start the handover of the financial duties.

## 21/168 Neighbourhood Plan update

The meeting discussed JM's written update on the progress of the Neighbourhood Plan, notably that GBC are now finalizing the document following the Independent Examiner's comments and our subsequent minor alterations. The meeting approved the GBC's and JM's proposed

amendments. The meeting congratulated JM on a very thorough job in getting the document to this final stage.

The next stage is for GBC to organize a referendum. Our only costs or involvement in this should be related to any publicity in support of the referendum. CY offered to send West Horsley's Neighbourhood Plan referendum publicity content to JM/PE.

### **21/169 Use of Horticultural Funds**

With regard to the Council's funds that are ringfenced for horticultural purposes, the meeting discussed a number of spending options. The areas either side of the Recreation Ground car park entrance and beside the Village Hall were identified as good candidates for planters, beds and/or climbers. EP and CD agreed to review those locations and report back.

JW suggested that, once we have a proposal, the Clerk talk to Clandon Garden Centre (now 'Edwins') to see if they would provide some support.

### **21/170 Garlick's Arch and other Local Plan updates**

CD noted that Taylor Wimpey's stub road application has been turned down by GBC.

There was nothing to report on Garlicks Arch or Gosden Hill developments.

### **21/171 Recreation Ground, Playground and Car Park**

EP reported that a very thorough annual inspection of the playground had now been completed. Pleasingly, no High Risk items had been identified. There were two medium risk items:

- the cradle swing (we already aware of this and have it in our draft budget for next financial year; EP has now received two quotes)
- the zipwire runway (EP expected to be able to get that fixed at the same time as the cradle swing job).

It was reported that dogs have been seen in play area; EP will look into putting a sign up.

EP advised that the flagstone path leading up to the tennis court had become overgrown with grass and Nurture were currently remediating this. The cost will be about £350 which the Council agreed to fund.

On the subject of the proposed installation of adult fitness equipment on the Recreation Ground, EP has received a quote of £11k. He added that the quote supplier suggested that we could apply for a grant from Funding for Sport, an organization that secures money from the National Lottery. An iGAS grant may also be available. CD queried where the equipment would be located. EP suggested that he, CD, TP and JW hold a site visit to agree where it could go.

### **21/172 Footpaths**

The Clerk noted that he was shortly to receive the plans for the drainage channels in the fields to the south of Green Lane.

### **21/173 A247 Matters**

CD noted that he and the Clerk had completed the remainder of the A247 survey and the Clerk was currently compiling the log of issues found and proposed actions.

The Clerk noted that he had raised a Surrey Highway's 'fault' about the need for the bollard at the A3 slip road junction to be replaced following the latest accident and requesting that Highways consider some safety illumination at the location. **Resolved:** CD to draft a letter to be sent to SCC to support the case.

### **21/174 Queen's Platinum Jubilee 2-5 June 2022**

The 'Beating the Bounds' proposal was covered under item 21/165 above. The meeting also favoured the following suggestions:

- a Circle Eight Film Group showing in the village hall of local history films
- a family picnic, possibly on the Clandon House lawn (if agreed with the National Trust).

### **21/175 AOB**

JW suggested that for Christmas 2022, it would be pleasant and festive to have a lighted-up Christmas tree installed outside the Village Hall.

A resident attending the meeting raised the concern over gardeners on Clandon Road blowing leaves into the main road which was unsightly and can lead to blocked drains. CD agree to add a comment on this in his monthly parish magazine Parish Council update.

JW queried whether we should progress with applications for rights of way status for (i) the edge of the field next to footpath 568 and (ii) Felix Drive. PE noted that he had received a view on (ii) from SCC and would circulate it.

### **21/176 Date of next meeting**

Wednesday, January 12<sup>th</sup> 2022 at 8pm in the Village Hall.

### **CLOSING**

There being no other business to discuss, the Chairman closed the Parish Council Meeting at 21.57.