



WEST CLANDON PARISH COUNCIL

Chairman: Terence Patrick, Stoney Royd, Woodstock, West Clandon Surrey GU4 7UJ
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Clerk: Paul Edwards, Amberleaf, Clandon Road, West Clandon. GU4 7TL
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Minutes of the Meeting held on Wednesday 13th April 2022 at 8.00pm in the Village Hall

Present:

Parish Councillors: Terence Patrick ("Chairman"/ "TP"), Eric Palmer ("EP"), Chris Dean ("CD"), and Ann Dickinson ("AD")
Parish Clerk: Paul Edwards ("Clerk"/"PE")
SCC: Bob Hughes ("BH")

1 resident and an observer were also in attendance.

127th Annual Parish Assembly

1. Apologies for Absence

Jonathan Murphy ("JM")
Jenny Wicks ("JW")
Stephen Meredith ("SM")
Catherine Ann Young ("CAY")
Chris Barrass ("CB")
Tim Anderson ("TA")

2. Chairman's Report

The Chairman's annual report was approved by the Council.

With regard to its publication, the Chairman advised that he would summarise it slightly for the parish magazine. AD also agreed to publish it on the village website.

3. Matters arising

None noted.

4. Charities Report

As SM was absent from the meeting, it was agreed to defer the report to the next Parish Council meeting.

Parish Council Meeting

Present:

Parish Councillors: Terence Patrick (“Chairman”/ “TP”), Eric Palmer (“EP”), Chris Dean (“CD”), and Ann Dickinson (“AD”)
Parish Clerk: Paul Edwards (“Clerk”/“PE”).
SCC: Bob Hughes (“BH”)

1 resident and an observer were also in attendance.

22/052 Apologies for absence

Apologies were received from Councillors Jenny Wicks (“JW”), Steve Meredith (“SM”) and Jonathan Murphy (“JM”), and GBC Councillors Tim Anderson (“TA”), Catherine Young (“CY”) and Chris Barrass (“CB”).

22/053 Declarations of interest

The Chairman declared that he was an Honorary Alderman of the Borough of Guildford and member of the Village Hall Management Committee. CD is a member of the Village Hall Management Committee. EP is the Chairman of the East and West Clandon Residents Association (EWCRA). JW is an Honorary Alderman of the Borough of Guildford.

22/054 Confirmation of the Minutes of the meeting held on March 9th 2022

The minutes were approved without any amendments.

22/055 Matters arising from the meeting on March 9th 2022

CD updated the meeting on the AONB Boundary Review webinar that he had attended, which had described the next stages of the review though without much clarity on timescales.

22/056 Council Correspondence Sent and Received

The Clerk raised some of the items of correspondence received for council consideration:

- A247 safety scheme – The meeting discussed the case for undertaking a new safety review to replace the 2007 report and requested the Clerk to investigate the cost of such an exercise.
- Waterfields road access issue – this is impeding bin collections and is a potential risk to access by emergency services. The Clerk noted that a resident had raised it as a fault with Surrey Highways and that he had sent a follow-on note to both GBC and SCC; BH asked the Clerk to forward him the note.

The Chairman referred to a request for a £300 grant from Kent Surrey Sussex (KSS) Air Ambulance charity. CD proposed that the Council support this and AD seconded it.

22/057 Policies and Procedures

As JM was absent, it was agreed to defer the discussion on the draft Standing Orders to the next meeting.

Re the Risk Management Policy, CD agreed to try to rework the annual risk review to bring it in line with a Risk Register as described in his draft policy. The Clerk commented that this was good timing as the annual risk review was overdue.

22/058 Neighbourhood Plan Referendum Review

The Chairman thanked all involved in the creation and development of the Neighbourhood Plan as well as the publicisation of the plan and its referendum. He proposed a modest event to be held shortly to express the Council's gratitude for residents' efforts and noted that he would liaise with JM to agree who should be invited. CD queried what parish council powers would cover such an event and the Clerk referred to the Localism Act 2011 (Schedule 9 – Neighbourhood Planning) and agreed to send out an email confirming this.

The meeting agreed that the old Neighbourhood Plan website could be formally closed down now.

22/059 Planning Matters

AD and EP registered their interests in items on this month's planning applications list.

Unfortunately, JM was absent from the meeting and not able to provide any comments on the latest planning applications and rulings. The meeting reviewed the list and did not consider that any items needed action from the Council at this point in time.

22/060 Financial Matters and Approvals

The Clerk referred to Annex C in the papers relating to the payments made since the last meeting totaling £12,768 and the meeting approved these.

22/061 Use of Horticultural Funds

The Clerk reported that he had undertaken some renovative pruning of the shrubbery bed in front of the village hall and requested some funds to purchase compost to mulch around the plants, which was approved by the meeting. EP noted that he had obtained a quote of £175 for removing the pile of prunings plus strimming the bank between the Recreation Ground and the A247 and this was also approved.

With regard to the grass banks at the car park entrance, EP proposed that the remaining metal post be removed (as it duplicated his new blue sign and was no easy to see) and also the Clerk agreed to investigate filling in the hole left by another removed post.

22/062 Garlick's Arch and other Local Plan updates

CD updated the meeting on GBC's recent debate on whether to formally review the Local Plan. The Plan itself will not now be reviewed but the related Development Management Policies will.

22/063 Recreation Ground, Playground and Car Park

EP provided an update:

- There are no outstanding faults in the playground area; all repairs have now been made.

- 2 quotes in the region of £800 have been received on repainting the white lines on the car park slots and the meeting approved this expenditure.
- EP has visited the new owners of Laurel Cottage and inspected the 3 large conifers on their perimeter that are causing concerns. He asked the Clerk to help with investigating the legal and insurance position.

22/064 Footpaths

The Clerk noted that the collapsed bus shelter outside Glebe Cottages was still on the ground. He has not heard back from GBC on his ownership query to them but will continue investigating the true ownership.

22/065 A247 Matters

In addition to those raised under item 22/056 above, the following topics were discussed:

- A3 slip road/A247 junction – BH noted that a new sign has now been installed but has asked SCC Cllr. Matt Furness to conduct a site visit with him and the Chairman to explore what more can be done. At this site visit, the station exit onto the A247 will also be reviewed.
- 20mph limit for relevant sections of the A247 – the Clerk agreed to draft wording for a motion to be put to the next meeting.

22/066 Queen's Platinum Jubilee 2-5 June 2022

The Clerk reported that the relevant landowners had now provided their permissions for residents to use their land for a 'Beating the Bounds' event on Saturday 7th May. He will now start to publicise the event.

22/067 AOB

The Clerk asked whether the Council would like to renew the subscriptions to SALC/NALC for another year and this was approved.

22/068 Date of next meeting

Wednesday, May 11th 2022 at 8pm in the Village Hall.

CLOSING

There being no other business to discuss, the Chairman closed the Parish Council Meeting at 21.50.