



# WEST CLANDON PARISH COUNCIL

Chairman: Terence Patrick, Stoney Royd, Woodstock, West Clandon Surrey GU4 7UJ  
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Clerk: Rebecca Pluthero, Tudor Lodge, Clandon Road, West Clandon. GU4 7UU  
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## Minutes of the Meeting held on Wednesday 5<sup>th</sup> May 2021 at 8.00pm via Zoom Call

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### Present:

Terence Patrick ("Chairman"/ "TP"), Chris Dean ("CD"), Paul Edwards ("PE"), Eric Palmer ("EP"), Jenny Wicks ("JW"), Chris Barrass ("CB")  
Keith Taylor ("KT") Jonathan Murphy ("JA") Ann Dickinson ("AD")  
Stephen Meredith ("SM")

Rebecca Pluthero, Parish Clerk ("RP")

### OPENING- ELECTION

The Parish Clerk opened the meeting and requested that the Parish Council provide their nominations on who is to be elected as Chairman of the Parish Council.

**RESOLVED:** The Parish Council re-elected Terence Patrick as Chairman. The Chairman then proposed Jonathan Murphy as Vice-Chairman. The Parish Council **AGREED**.

The Chairman discussed roles and responsibility within the Parish Council, noting that they will remain the same, except for that the role responsible for Footpaths is now vacant. The PC **AGREED** to consider persons to take up this position in private session after the Parish Council Meeting.

### Parish Council Meeting

#### 21/62 Apologies for absence

Catherine Ann-Young ("CAY")

#### 21/63 Declarations of interest

Terence Patrick declared that he was an Honorary Alderman in the Borough of Guildford and member of the Village Hall Management Committee. Chris Dean is a member of the Village

Hall Management Committee. Jonathan Murphy is a Trustee of the Friends of West Clandon Church. Eric Palmer is the Chairman of the East and West Clandon Residents Association (EWCRA).

The Chairman noted that he is still waiting for the PC Councillors to complete their registered interest forms for GBC. The PC **AGREED** to collectively complete these outstanding forms.

### **21/64 Confirmation of the Minutes of the meeting held on April 14<sup>th</sup> 2021**

- Typos: one question around name of property: should read “Dedswell Drive”
- 21/52 last sentence: “CD...brownfield sites” should read “CB” and not CD
- 21/55 second line: should read “ought to put in an application” and the word “plan” to be inserted after maintenance
  - o Safety and Rights of Way.
- 21/57. “Although the Parish Council could purchase the phone box, it would be up to other people what they wish to do with it.
- 21/60 AOB: “The Chairman and TP noted that there was previously... to include: “there is the East and West Clandon Residents’ Association who have done this in the past”. “little” to be “litter”
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### **21/65 Matters arising from the meeting on April 14<sup>th</sup> 2021**

- No update.

### **21/66 Planning Matters**

JM outlined the recent Planning Matters:

- 5 applications in Glebe Cottages- no comment.
- Application from Rose Cottage on the Street to build a new garden shed to replace an existing shed. It is 70cm higher than that permitted under PD. No comment.
- Application regarding the Land on Shere Road where there have been two previous applications. On this occasion the applicant is arguing special circumstances (he has nowhere else to live and keep his horse). The PC objected to the previous applications and JM suggested we object to this new application. JW an CD concurred with this approach. **RESOLVED:** The PC **AGREED** that JM will draft an objection letter and forward it to TP for submission to GBC.

The Lodge at Barn End has submitted another application for smaller proposal (omitting the connecting corridor). **RESOLVED:** The PC **AGREED** that JM will draft an objection letter and forward it to TP for submission to GBC.

- Barn End’s previous owners had also submitted an application. **RESOLVED:** The PC **AGREED** that JM will draft an objection letter and forward it to TP for submission to GBC.

### **21/67 Financial Matters and Approvals**

#### ***a. to note and approve financial transactions since the previous meeting***

- SM noted that there are some payments going through the system and that he has not yet completed the accounts. Once that is done, there can be an audit and SM noted that he

will be handing over some Financial Matters to PE in readiness of his official start date of 1 June 2021.

- SM also noted that there are external auditors who will undertake a more detailed audit in the near future and that information will need to be published on the website. PE queried whether there is a time limit for publishing. SM confirmed that the internal audit needs to be completed first, the public right of access is usually around mid-summer, so everything needs to be signed off by August.

## 21/68 Local Plan update

TP noted that the PC had received a paper from the SCC setting out their requirements of the developer regarding transport and roads relating to Garlick's Arch. The Parish has been offered £500,000 from the developers by GBC under s106. However, following a large amount of internal discussion by the Parish Council prior to the PC Meeting, it appears that practically, there is little that this sum of money can be spent on in the Parish within the rules stated by GB and a deadline of 7<sup>th</sup> May for a fully detailed application was impossible

- The money cannot be used for roads, or anything which isn't absolutely necessary to make the development viable. Accordingly, this prevents the money being spent on things such as the Village Hall. CD noted that he can only think of one potential use of the monies – a linking footpath from the SANG to the A247. Another suggestion is a footpath along the field and A247. Others have suggested electric car charging points, however the Garlick's Arch development already includes the installation of electric car charging points.
- CB noted that the leading project to get s106 money was Ripley to help fund the rebuilding of the village hall. So, this may have bearing on West Clandon's grounds for using the money on its Village Hall.
- KT noted that s106 is usually ringfenced for particular projects and in this case, he considered that it is surprising that improvements to Village Halls and Recreation Grounds have been excluded as that is traditionally what these payments are for.
- JW agreed and suggested that in addition to the footpaths, it may be worth still submitting a request for the funds to be used for Village Hall improvements and the Playground since there may be flexibility. TP noted that the Parish Village Hall is in desperate need for a new boiler. TP suggested the PC conducts a meeting with the representative from GBC to seek an extension to the 7<sup>th</sup> May deadline and to work with her on this. JW however noted that an extension may be dangerous and that the PC should submit its request.
- RP suggested that the PC list *all* the items it would like the s106 to cover (including the Village Hall update) so that there is a marker in the sand. The list of items could then include the caveat that if the suggestions were acceptable, the PC could then present business plans and costings. . The PC **AGREED** with this approach. CB suggested using the Ripley model to make a submission on the Village Hall.

- **RESOLVED:** CD, JW and PE will draft responses to TP for transmission to GBC. These are to cover the village hall, SANG-A247 footpath and car charging points at the hall.
- CD noted that the next consultation on Wisley is upcoming and various cycle routes have been mapped out, none of which affects West Clandon. There had been no further update on the Wisley Development.

### 21/69 Neighborhood Plan update

- Consultation will be taking place from 12 May- 26 June. TP **AGREED** to ask Mark Bridger to put a note on the PC Website to ask people to participate in the consultation. JW asked that TP also add a similar note to the West Clandon Google Group.

### 21/70 Recreation Ground, Playground and Car Park

- EP noted that everything is in good order and is being utilized.
- The Felton Fleet Football Fathers are still using the Football Pitch, although numbers are still low. The group has been given 6 weeks' use of the Football Pitch free of charge, after which the PC may charge them.
- EP also noted that the Forestry Commission has approached him, via an intermediary company concerning an Oak Tree. They consider that the Oak Tree needs to be treated for Oak Precessionary Moths. EP is to meet with the company in the coming weeks.
- EP noted that the Village Sign still needs to be updated and asked the PC 'who' the sign is directed at and suggested the wording be clear and concise. The PC **AGREED** with EP. EP will speak with the sign makers and have some ideas drafted to share with the PC.
- TP noted he received an email from Linda Street (Dancing Group using the Village Hall) who is concerned that people are keeping cars at the Village Hall. This is something which needs monitoring.

### 21/71 Footpaths

- PE noted that there was an action from the previous meeting regarding the dangerous exit from Path 66. PE has erected a temporary sign warning people to take care where the path meets the main road and PE also noted that he has removed a lot of ivy to help visibility. However, PE stated that it is still a very dangerous pathway entrance, and this is why the PC is still investigating the status of Felix Drive as a Right of Way. This is ongoing.
- PE continued to note that he met with EP and a few residents to get views on placement for potential tree planting locations. PE had circulated a note with the proposal for the tree planting plans and sought the PC confirmation to proceed. **RESOLVED:** The PC **AGREED** for PE to submit the Tree Planting Initiative Plan. SM will process the administrative payment or reimburse PE for such payment.
- TP raised an issue with the footpath across Clandon Common which has been obstructed by sheep wire again. PE responded that this Footpath is in the Parish of East Clandon. **AGREED** PE to notify East Clandon PC.

## **21/72 A247 Matters**

- No updates noted

## **21/73 Progress of the new Parish Council Website**

- AD noted that Mark Bridger has made a lot of progress and by the next Parish Council Meeting there will be a more substantial update. TP updated the PC that he is still rewriting the history of West Clandon to go on the Website. AD explained that once the Framework of the Website is completed, the next step will be to upload the new content.

## **21/74 Future of the Village Telephone Box**

- TP noted that the PC has received an application from the GBC (by virtue of the wider BT incentive to remove these telephone boxes) giving the PC notice (through to July) before the Telephone Box is removed. Alternatively, the PC can decide to purchase the Telephone Box and do something with it. There has not been any further update/ business plan received from the resident proposing to repurpose the Telephone Box.
- **RESOLVED:** TP will contact the resident with an update on this recent application received from the GBC and ask that any repurposing proposal is received by 9<sup>th</sup> June 2021 (the next PC Meeting).

## **21/75 Council Correspondence Sent and Received**

- None to note, beyond that which have been circulated. In addition to those alluded to in the items above (e.g. the s106 payment letter), TP specifically highlighted:
  - o Two notices from Surrey ALC regarding remote PC Meetings.
  - o Colin West from Foxfields sent an email regarding the postcode in Tithebarns Lane.
  - o Lady Onslow reminded residents that there is a busy lambing season at Clandon Park.

## **21/76 AOB**

- PE confirmed that the new Broadband Fibre initiative has been approved. The PC committed to provide some funding for this initiative.

**21/77 Date of next meeting** – Wednesday, June 9<sup>th</sup> 2021 at 8pm. Venue TBC.

## **CLOSING**

There being no other business to discuss, the Chairman closed the Parish Council Meeting at 22.25