**WEST CLANDON PARISH COUNCIL**



**Chairman: Terence Patrick, Stoney Royd, Woodstock, West Clandon Surrey GU4 7UJ**

**Tel. 01483 222 534**

**Clerk: Rebecca Pluthero, Tudor Lodge, Clandon Road, West Clandon. GU4 7UU**

**clerk@westclandon.org.uk**

**PARISH COUNCIL MEETING AGENDA**

**Wednesday, January 13th 2020 at 8pm**

**Meeting to be conducted by Zoom – ID : 823-3091-8603**

**Password : 323071**

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**Annex 1: Correspondence**

**CORRESPONDENCE RECEIVED to be reported at the Meeting to be held on Wednesday 13th January 2021.**

**Correspondence Sent: (does not include emails sent to Parish Councilors on specific matters)**

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| 1 | **Liz Mockerage (GBC)** | 16/12/2020 | Confirmation re; Christmas Tree Collection Point |
| 2 | **Local Parish Clerks (various)** | 16/12/2020-17/12/2020 | Discussion with local parish clerks to share experiences and views on recording Zoom meetings. |
| 3 | **Andy Gray (GBC)** | 16/12/2020 | Formal response to Planning Application 20/P/02064 enclosing Objection Letter |
| 4 | **Alan Oxford** | 16/12/2020 | Discussion regarding incorrect invoice for services not received. |
| 5 | **Nurture Landscapes** | 16/12/2020 | Discussion regarding a missing invoice not received from Nurture Landscapes |
| 6 | **Kate Mackay** | 05/01/2021 | Email response to resident query regarding Incident on Footpath 568. Council explains that it is the government and police who enforce COVID guidelines and law, not the Parish Councils |
| 7 | **Chris Harlow** | 05/01/2021 | Email regarding technical issues with the Website preventing Clerk from amending data |
| 8 | **Barnaby Perkins** | 05/01/2021 | Email regarding services taking place in January for the purposes of updating the Google Calendar on Website |
| 9 | **Anna Beams (SSALC)** | 06/01/2021 | Email requesting assistance with website access- technical error |
| 10 | **Chris Harlow** | 07/01/2021 | Further emails with Chris regarding technical issues with Parish website |
| 11 | **John Stone** | 07/01/2021 | Various emails regarding submission of the Neighbourhood Plan |
| 12 | **Kate Lines (GBC)** | 07/01/2021 | Email enclosing Neighbourhood Plan documentation |
| 13 | **Kate Lines (GBC)** | 11/01/2021 | Further email to Kate Lines providing additional note to confirm that the Chair and Council has approved the Neighbourhood Plan documentation |
| 14 | **Michele Rogers (GBC)** | 11/01/2021 | Email to Michele concerning Precepts |

**Correspondence Received: *372 non-relevant emails plus the below:***

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| 1 | **Local Parish Clerks (Various)** | Various | Discussion emails, questions and experiences |
| 2 | **Nurture Landscapes** | 11/12/2020 | Invoice Statement |
| 3 | **Kate Mackay** | 12/12/2020 | Complaint re; Incident on Footpath 568 |
| 4 | **Anne Tait** | 17/12/2020 | Email to RP and Alan Oxford regarding incorrect invoice |
| 5 | **Kate Mackay** | 22/12/2020 | Email with another complaint regarding local residents not social distancing and cycling on Footpath 568 |
| 6 | **Nurture Landscapes** | 30/12/2020 | Invoice |
| 7 | **Luigi Fort** | 05/01/2021 | Email from resident thanking the Parish Council for its support in a planning matter |
| 8 | **Michele Rogers (GBC)** | 06/01/2021 | Email regarding COVID 19 cost impacts |
| 9 | **Kate Mackay** | 06/01/2021 | Another email on Footpath 568. This time concerning some lost glasses |
| 10 | **Chris Harlow** | 06/01/2021 | Email regarding website issue |
| 11 | **Anna Beams** | 07/01/2021 | Email discussion regarding website and training |
| 12 | **John Stone** | 07/01/2021 | Email regarding the Neighbourhood Plan |
| 13 | **Michele Rogers (to Eric Palmer)** | 07/01/2021 | Michele’s emails regarding Precepts to West Clandon will not deliver |
| 14 | **Kate Lines** | 07/01/2021 | Confirmation of receipt of documents |
| 15 | **Kate Mackay** | 08/01/2021 | Another email regarding complaint on Footpath 568 and asking the Parish Council to ask all residents who’s lost their glasses |
| 16 | **Kate Mackay** | 09/01/2021 | Another follow-up email regarding notices on Footpath 568 |

**Annex 2: Planning Items**

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|  | **Date Received** | **Application**  **Number** | **Address** | Description | **Outcome** |
| **1** | **30/09/2019** | **19/P/01693** | **Barn End, The Street, West** **Clandon, GU4 7TG** | Erection of 3 detached two-storey dwellings, served by the approved access road under planning permission 19/P/00924. | **GBC APPROVED: 29/05/2020** |
| **2** |  | **19/P/02126** | **Birch Farm, Oak Grange Road, West Clandon, GU4 7UD** | Erection of a new dwelling following demolition of existing dwelling. | **GBC APPROVED: 12/02/2020** |
| **3** |  | **20/P/00104** | **Birch Farm, Oak Grange Road, West Clandon, GU4 7UD** | Construction of three outbuildings for domestic and agricultural use following the demolition of a combination of existing domestic and agricultural buildings. Amendment to approved application 18P/00107 to implement minor changes to layout and fenestration. | **GBC APPROVED 30/03/2020** |
| **4** |  | **19/P/01474** | **Greenmantle, Lime Grove, West Clandon, GU4 7UH** | Proposed two storey rear, and single storey rear and side extensions, following demolition of existing conservatory and covered area. **An APPEAL has been made to the Secretary of State against the Councils decision for the proposed development described above.** | **GBC REFUSED 11/10/19** |
| **5** |  | **19/P/02157** | **Junction of Station Approach and The Street, West Clandon** | Prior Notification under Schedule 2, Part 16 of the Town and Country Planning (General Permitted Development) (England) Order 2015 for the installation of one 17.5m 'Phase 5' street pole, two shrouded antennas, two 0.3m dishes, and three ground-based equipment cabinets and ancillary development thereto. To be installed on a 6.0m x 2.5m compound within a 1.8m chainlink fence. | **GBC APPROVED**  **21/01/2020** |
| **6** |  | **20/P/00010** | **Vanecot, Malacca Farm, West Clandon, GU4 7UG** | Variation of condition 2 (drawing numbers), to allow changes to the site layout, of planning application 18/P/01284 approved 24/08/18. | **GBC APPROVED 02/03/2020** |
| **7** | **27/12/19** | **19/P/02240**  **Alternative Ref:PP-08359636** | **Land at Tithebarns Farm, Tithebarns Lane, Send, GU23 7LE** | Change of use of the site to 16 hectares of publicly accessible open space with associated landscaping, access, parking and other works to facilitate a bespoke Suitable Alternative Natural Greenspace (SANG). | **GBC APPROVED 29/07/2020** |
| **8** |  | **19/P/02223** | **Land at Garlicks Arch, Send Marsh/Burnt Common, Portsmouth Road, Send** | Hybrid (part full/part outline) application comprising: Full planning permission for 220 residential dwellings (Use Class C3) with associated open space and landscaping, means of access, parking, drainage, utilities and infrastructure works, temporary acoustic fencing, and other associated works; and Outline planning permission, with all matters reserved except for access, for up to 300 residential dwellings (Use Class C3) and Travelling Showpeople plots (Sui Generis) with associated open space and  landscaping (including a landscape bund and acoustic fencing), means of access, enabling infrastructure and other associated works (consultation responses will be accepted after the statuary 21-day period). |  |
| **9** | **27/01/2020** | **19/P/02191** | **Garlicks Arch Site** | 30 dwellings adjacent to Burnt Common Lane by the property called **Oldlands** | **GBC REFUSED 27/04/2020** |
| **10** | **22/01/2020** | **20/P/00092** | **Budleigh, Oak Grange Road, West Clandon GU4 7TZ** | Demolition of existing rear conservatory to be replaced by new rear extension and changes to fenestration with some internal alterations to existing dwelling. | **GBC APPROVED 25/02/2020** |
| **11** | **16/01/2020** | **20/P/00028** | **Highway House, Dedswell Drive, West Clandon GU4 7TQ** | Single storey rear extension together with associated raised patio and internal alterations along with new front gate | **GBC APPROVED 14/02/2020** |
| **12** | **08/01/2020** | **20/T/00001** | **Lynsted, Clandon Road, West Clandon, GU4 7UW** | T1 Mature Oak. Selectively reduce crown by 20% 2-3meters max. to create a balanced canopy & natural flow. Lift lower only small diameter branches to 8 meters max. Reduce lower limb over road by 3metrs. remove major dead & weak branches. | **GBC APPROVED –(with conditions) 28/02/2020** |
| **13** | **14/02/2020** | **20/P/00283** | **Gullivers, The Street, West Clandon, GU4 7TD** | Erection of a single storey rear extension | **GBC REFUSED 09/04/2020** |
| **14** | **05/03/2020** | **20/T/00068** | **The Rectory, The Street, West Clandon, GU4 7RG** | Fell to ground level as infected with Coryneum canker, and in decline. Replant with similar, or open to suggestions (West Clandon Conservation Area). | **GBC APPROVED 09/04/2020** |
| **15** | **16/01/2020** | **20/P/00028** | **Highway House, Dedswell Drive, West Clandon, GU4 7TQ** | Single storey rear extension together with associated raised patio and internal alterations along with new front gate. | **GBC APPROVED 14/02/2020** |
| **16** | **21/01/2020** | **20/P/00092** | **Budleigh, Oak Grange Road, West Clandon, GU4 7TZ** | Demolition of existing rear conservatory to be replaced by new rear extension and changes to fenestration with some internal alterations to existing dwelling. | **GBC APPROVED 25/02/2020** |
| **17** | **21/01/2020** | **20/P/00010** | **Vanecot, Malacca Farm, West Clandon, GU4 7UG** | Variation of condition 2 of 18/P/01284 to allow changes to the elevations (including to add a flat roof to the single storey element of the dwelling and to raise the rear eaves level to the central section of the dwelling to allow for a large window to the stairwell). | **GBC APPROVED 02/03/2020** |
| **18** | **07/04/2020** | **20/T/00078** | **Play Area, Recreation Ground, The Street, West Clandon** | T1 Horse Chestnut - fell to near to ground level, T2 & T4 Horse Chestnuts - reduce by 2.5m leaving a total height and spread of 12m and 8m, T3 & G1. Horse Chestnuts - remove broken branches and deadwood, sever ivy and crown lift to 5.2m, T4 Horse Chestnut Fell dead tree at rear, remove fallen stem on fence, reduce remainder of Horse Chestnut by 20%, and sever ivy. (West Clandon Conservation Area). |  |
| **19** | **15/04/2020** | **20/P/00637** | **Langley, Lime Grove, West Clandon, GU4 7UH** | Erection of porch to front of property, part single/two storey side extension, single storey rear extension and changes to fenestration following demolition of existing conservatory. | **GBC APPROVED 29/05/2020** |
| **20** | **28/04/2020** | **20/P/00708** | **The Cottage, The Street, West Clandon GU4 7SY** | Proposed erection of one x two-bedroom and one x four-bedroom semi-detached two-storey dwellings, following demolition of the existing bungalow and outbuildings | **GBC APPROVED 04/09/2020** |
| **21** | **01/05/2020** | **20/P/00028** | **Rabbits Cottage, The Street, West Clandon GU4 7TJ** | Two storey rear extension following demolition of existing rear conservatory. | **GBC APPROVED 22/06/2020** |
| **22** | **16/03/2020** | **20/P/00477** | **Millwater Rise, Oak Grange Road, West Clandon, GU4 7UA** | Certificate of lawfulness for a proposed development to establish whether an in-ground swimming pool, detached studio and bat roost would be lawful. | Part Approved, Part Refused. Details are shown on the GBC website  **13/05/2020**  **GBC APPROVED 27/07/2020** |
| **23** | **22/05/2020** | **20/P/00837** | **Lynsted, Clandon Road, West Clandon GU4 7UW** | Erection of detached garage/carport | **APPEALED 28/10/2020** |
| **24** | **22/05/2020** | **20/P/00840** | **Ilex Cottage, The Street, West Clandon, GU4 7TJ** | Proposed single and two storey extension, new front entrance porch, conversion of existing garage into a garden room/gym and alterations to  external finishes. | **GBC APPROVED 30/07/2020** |
| **25** |  | **18/P/02430** **submitted on** **20/12/18** | **Glengarden, Clandon Road, West Clandon, GU4 7TL** | Erection of a new 5-bedroom detached house and a new access and garage for the existing property.  Appeal Decision Site visit made on 26/11/19 by M Heron BA (Hons) MA MRTPI an Inspector appointed by the Secretary of State for Communities and Local Government. Decision date: 23rd March 2020 | **GBC REFUSED 12/02/19**  **APPEAL** The appeal allowed and planning permission granted on **23/03/2020**  **Variation of Condition 2 (approved plans) received 15 September 2020.**  **GBC APPROVED 5/11/2020** |
| **26** | **04/06/2020** | **20/P/00879** | **Lakeside, Oak Grange Road, West Clandon GU4 7UF** | Proposed new covered porch, repositioning of two dormers on the frontage and new glass atrium on front roof slope, enlargement of dormer above  garage; repositioning of chimney stack on west elevation; part single/part two storey extension with balcony on the rear elevation, additional dormer to rear, first floor rear and side extensions. Changes to fenestration. | **GBC REFUSED 07/08/2020** |
| **27** | **06/06/2020** | **20/P/00895** | **Barn End, The Street, West Clandon, GU4 7TG** | Variation of condition 2 (drawing numbers) of planning application 19/P/01963 approved on 26/05/2020, to replace approved drawings AAL-19-206-P01A, P03A, P05 and P06 with revised drawings AAL-19-206-P01B, P03B, P05A and P06A respectively to allow for raising  the roof of Plot two's garage by 300mm. |  |
| **28** | **17/06/2020** | **20/P/00935** | **Long Copse, The Street, West Clandon, GU4 7ST** | Construction of a new front gate with four brick piers and brick wall and widening of existing access. | **GBC APPROVED 15/09/2020** |
| **29** | **17/06/2020** | **20/P/00894** | **Millwater Rise, Oak Grange Road, West Clandon, GU4 7UA** | Certificate of Lawfulness to establish whether the proposed single storey detached pool studio would be lawful. | **GBC APPROVED 27/07/2020** |
| **30** | **23/06/2020** | **20/P/00969** | **Broomfields, 14 Bennett Way, West Clandon, GU4 7TN** | Erection of a single storey side and rear extension | **GBC APPROVED 24/07/2020** |
| **31** | **23/06/2020** | **20/T/00165** | **The Cottage, The Street, West Clandon, GU4 7SY** | Hawthorne x 7 - fell and grind stumps, Hazel - fell and eco plug stump  (West Clandon Conservation Area) |  |
| **32** | **01/07/2020** | **EN/20/00173**  **(Enforcement)** | **Land North of Lime Grove GU4 7UH** | Alleged unauthorised use of land to site a residential motor home |  |
| **33** | **02/07/2020** | **20/P/00988** | **Tudor Lodge, Clandon Road, West Clandon GU4 7UU** | Proposed dropped kerb and formation of a new access. | **GBC APPROVED 21/08/2020** |
| **34** | **03/07/2020** | **20/P/01072** | **Squirrels Hatch, Malacca Farm, West Clandon, GU4 7UG** | Erection of a four-bay garage structure following demolition of existing open car port structure | **GBC REFUSED 17/08/2020** |
| **35** | **20/07/2020** | **20/P/01165** | **Land to the south of Barn End, The Street, West Clandon GU4**  **7TG** | Erection of two detached two storey dwellings with associated garaging, served by the approved access road under planning permission 19/P/00924 |  |
| **36** | **20/07/2020** | **20/P/01166** | **The Lodge At, Barn End, The Street, West Clandon GU4 7TG** | Erection of rear extension to provide a second bedroom with en-suite shower room. | **Notice of further application submitted under 20/P/02064 – 7/12/2020** |
| **37** | **22/07/2020** | **20/P/01164** | **4 Lime Close, West Clandon GU4 7UL** | Erection of two storey rear extension | **Certificate of Lawfulness sought on proposed single storey rear extension. 20/P/01990 23/11/2020**  **APPROVED BY GBC 06/01/2021** |
| **38** | **27/07/2020** | **20/T/00209** | **Clandon Church Of England Aided Infant School, The Street, West**  **Clandon GU4 7ST** | Tree number 0633 (in attached report) Mixed broadleaf group work as per report: Crown lift (2 of group by 2m, 21m tree) (Clear building by 2m)  Remove all dead wood >25mm diameter (2 of group, 21m tree) Tree group number 0636 (in attached report) Tilia x europaea (Common Lime) (group) work as per report: Remove epicormic growth (23 of group, to 2m, 10m tree) (Inspect base once removed or ask neighbour for inspection details) (West Clandon Conservation Area). |  |
| **38** | **30/07/2020** | **20/P/01253** | **Land north of Hawthorns and south east of, Shere Road, West Clandon,**  **GU4 8SF** | Proposed construction of a single storey dwelling following demolition of existing outbuilding. | **REFUSED 13/11/2020** |
| **39** | **03/08/2020** | **20/P/01173** | **Bruce Cottage, The Street, West Clandon GU4 7TE** | Proposed erection of a two-storey detached dwelling following demolition of the existing garage. | **GBC APPROVED 5/11/2020** |
| **40** | **04/08/2020** | **20/P/01286** | **Orchard Cottage, Greta Bank, West Horsley, Leatherhead, KT24 6HH** | Erection of detached dwelling with attached garage |  |
| **41** | **04/08/2020** | **20/T/00223** | **Gate Cottage, The Street, West Clandon GU4 7SU** | G1 - 4 X CYPRESS (Neighbouring trees in Clandon Regis): Remove. G2 - 2 X ROBINIA (Neighbouring trees in Clandon Regis): Cut back overhanging  branches to near boundary up to approx. 5m in height. FRONT BOUNDARY T3 - BEECH (in hedge): Remove T4 - HOLLY: Crown lift to 2.4m. T5 - ELM: Remove. TREES BY DRIVE T6 - LIME: Remove  deadwood & crown thin 10%. T7 - NORWAY MAPLE: Remove deadwood and crown lift to 3m. BACK GARDEN (from front to back) T8 - DECAYED  LEANING SYCAMORE: Remove. T9 - LEANING YEW: Crown lift to 3m. T10 - LIME: Crown lift to 3m. T11 - YEW: Crown lift to 3m. T12 - LIME: Crown lift to 3m. T13 - LIME: Remove deadwood & crown lift to 3m. T14 - YEW: Crown lift to 3m (West Clandon Conservation Area). |  |
| **42** | **06/08/2020** | **20/P/01286** | **Land adjacent to Orchard Cottage, Greta Bank, West Horsley, KT24 6HH** | Erection of detached dwelling with attached garage |  |
| **43** | **31/07/2020** | **20/P/01290** | **The Wildings, Malacca Farm, West Clandon GU4 7UG** | Certificate of Lawfulness for a proposed development to establish whether the erection of detached 3 bay garage incorporating a machinery store would be lawful. | **GBC APPROVED 24/09/2020** |
| **44** | **18/08/2020** | **20/P/01398** | **Elm Cottage, The Street, West Clandon, Guildford, Surrey GU4 7TG** | Erection of 4 new dwellings following demolition of existing dwelling. | **GBC Delegated – REFUSED 23/10/2020** |
| **45** | **19/08/2020** | **20/P/01397** | **Little Paddock, Clandon Road, West Clandon, Guildford, GU4 7UU** | Conversion of garage into habitable accommodation, including replacement of garage doors with timber windows and other changes to fenestration. | **GBC Delegated 14/10/2020** |
| **46** | **01/09/2020** | **20/P/01473** | **Abbots Mead, Clandon Road, West Clandon, Guildford, Surrey GU4 7UW** | Proposed partial covering of existing garage and new roof over existing ground floor elevation. |  |
| **47** | **18/09/20** | **20/P/01506/7** | **Clandon Regis, The Street, West Clandon, Guildford, GU4 7SU** | Proposed replacement of a section of the walled garden with gate at Clandon Regis to replace larger gate | **APPROVED – 11/11/2020** |
| **48** | **25/09/20** | **20/P/01600** | **Ambry Cottage, The Street, West Clandon Guildford, GU4 7ST** | Two storey rear extension and roof alterations | APPROVED BY GBC 22/12/2020 |
| **49** | **29/09/20** | **20/P/01612** | **Dennett Cottage, Tithebarns Lane, Send, Woking, GU23 7LE** | Proposed single storey rear extension to replace existing conservatory. Addition of dormer window on rear roof slop and first floor side infill extension to existing balcony following demolition of existing shed and greenhouse. | **Withdrawn – 26/11/2020** |
| **50** | **28/10/2020** | **20/P/01824** | **Australind, The Street, West Clandon, Guildford, GU4 7TE** | Proposed to increase height of roof of existing single storey rear extension to form new roof within roof space, insertion of three new roof lights and re-siting of pv solar panels. | APPROVED BY GBC 16/12/2020 |
| **51** | **10/11/2020** | **20/P/01889** | **The Cottage, The Street, West Clandon, Guildford GU4 7SY** | Variation to planning app 20/P/00708: to allow for minor modifications to the roof line and internal alterations. |  |
| **52** | **12/11/2020** | **20/P/01908 & 20/P/01909** | **Dibbles, The Street, West Clandon, Guildford GU4 7SX** | Garage conversion. | BOTH APPLICATIONS APPROVED BY GBC 24/12/2020 |
| **53** | **12/11/2020** | **20/P/01905** | **Holmehurst, Dedswell Drive, West Clandon, Guildford GU4 7TQ** | Front porch demolition, single storey side, back and front extension. | APPROVED BY GBC 24/12/2020 |
| **54** | **25/11/2020** | **20/P/01992** | **12 Lime Close, West Clandon, Guildford, GU4 7UL** | Two storey side extension with dormers to front elevation, single storey to rear and side extension. |  |
| **55** | **25/11/2020** | **20/P/01984** | **April Cottage, Lime Grove, West Clandon Guildford GU4 7UT** | Single storey rear extension. Demolition of existing conservatory. |  |
| **56** | **25/11/2020** | **20/T/00358** | **Ashley Park Nursing Home, The Street, West Clandon Guildford GU4 7SU** | Tree Felling |  |
| **57** | **08/12/2020** | **20/P/02100** | **5 Foxfield, West Clandon Guildford, GU23 6BB** | C of lawfulness in relation to addition of garage doors to a carport |  |
| **58** | **16/12/2020** | **20/P/02158** | **Squirrels Hatch, Malacca Farm, West Clandon Guildford GU4 7UG** | Erection of a three-bay garage structure following demolition of existing open car port structure |  |
| **59** | **04/01/2021** | **20/P/01961** | **Coppice, Dedswell Drive, West Clandon Guildford GU4 7TQ** | Construction of a swimming pool, including paving, small pump house and changing room |  |