



WEST CLANDON PARISH COUNCIL

Chairman: Mr Terence Patrick , Stoney Royd, Woodstock, West Clandon, Guildford, GU4 7UJ

Clerk: Mr John Stone, Hunters End, Lime Grove, West Clandon, Guildford GU4 7UT
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PARISH COUNCIL MEETING

Minutes of the meeting held Wed 14th February 2018 at 8.00pm in the Village Hall

Present: Terence Patrick (Chairman), Jonathan Murphy, Chris Dean, Eric Palmer, John Stone (Clerk).
Councillors David Reeve and Keith Taylor and 3 residents were in attendance

1. Apologies for Absence were received from Stephen Meredith and Rob MacDonald
Councillor Jenny Wicks was unable to be in attendance.
2. Declaration of Interests.
The Chairman declared that he was an honorary alderman in the Borough of Guildford and he and his family were landowners in Bennett Way. Chris Dean declared that he was Chairman of the Clandon Society. Jonathan Murphy declared that he was an associate governor at Clandon School and a trustee of the Friends of West Clandon Church.
3. Confirmation of the Minutes of the January meeting.
The minutes were accepted as a correct record of the meeting and signed by the Chairman.
4. Matters arising from those minutes.
 - 4.4.6 The Council agreed that the project proposed by the Friends of West Clandon Church to upgrade the Bell Chamber was suitable for section 137 funding by the Council. The Clerk was authorised to send the cheque. (JS)
 - 4.4.12 The sewage leak between East and West Clandon had been attended. There were still some traces but some work had been done to ameliorate the situation.
 - 4.11 Village Hall Project and Grant Application. No response had been received from the Village Hall. The Clerk was asked to contact John Vickers (JS).
 6. Car Park Grant- The Clerk confirmed that an application for financial support had been sent to Igas.
 8. The Council considered the invoice from Surrey County Council for the purchase and installation of a Vehicle Activated Sign and approved the expenditure of £4011.28. (JS)
 11. The Clerk confirmed that the application for the Parish Precept agreed at the previous meeting had been submitted to Guildford Borough Council.
 13. Clandon Dragon- The Chairman reported that he had met Frank Apicella of SCC Highways who had given permission for the volunteers to go ahead with the refurbishment of the chalk figure This was on condition that Day Glo jackets were worn and a roadside fence erected while work is going on. A detailed statement as to how the work would proceed should be sent to Frank Apicella. The Chairman had also reported subsidence on the A246 and the poor state of the road surface in Lime Grove.

5. Local and Neighbourhood Planning

Councillors reviewed the information on Neighbourhood Plans discussed at the last meeting. It was decided that this would not be progressed at present.

The Council discussed possible attendance at the forthcoming Local Plan hearing. It was agreed that we should register for updates and keep the situation under review. (JS)

It was noted that the A3/M25 Wisley junction consultation had referred to the Burnt Common slip roads. It was agreed to respond to the consultation noting that an inadequate scheme and the opening of the slip roads would increase rat running through Clandon. (JS)

6. Recreation Ground, Playground and Car Park

Some minor repairs had been undertaken.

7. Footpaths

Attention was drawn to correspondence from a resident complaining about inadequate signing and unauthorised cycling on footpath 568 and down Felix Drive. It was agreed that Rob MacDonald would be asked to investigate. (RMD)

8. A247 Matters

The Chairman reported on his discussion with Frank Apicella at SCC Highways in an attempt to clarify the County's objections to a 20mph limit in the village. He had been told that the Police routinely object to policing limits on the grounds they do not have the resources to enforce them. Costs may also be an issue and a possible source of funds, the surplus from car parking charges, has been put towards park and ride facilities. It appears that the extension of the 30mph limit to Green Lane may still be possible once SCC budgets are clarified.

The Clerk reported on correspondence from residents on the impact of gas main replacement work in the village. Concerns included restricted access to properties and the poor quality of resurfacing. Concerns were also raised over the poor standard of recent repair work on Lime Grove and two defective manholes outside Clandon Regis. Councillor Keith Taylor undertook to raise these issues with the Highways Department. (KT)

9. Planning

Jonathan Murphy introduced planning applications at Willow Pond House, 51 Meadowlands and Birch Farm. Councillors agreed with the recommendation that no comment be made.

A further application proposing converting Stables on Land North of Lime Grove to residential accommodation was also discussed. Concerns included the state of the track, the impact of additional traffic and the principle of converting stables to residential accommodation on green belt land. The Clandon Society will be opposing the development. It was agreed that Jonathan Murphy would draft a letter setting out the Council's objections. (JM)

10. Accounting Procedures and Requirements

These will be presented for approval at the next meeting. A minor amendment was requested to the terms of reference (JS).

It was reported that Katherine Cornwall had agreed to undertake the Internal Audit again this year.

11. Annual Review of Policies
The Council agreed that no amendments were needed to Council policies at this time. The requirements of the forthcoming General Data Protection Regulations should be kept under review (JS)
12. Note Council Correspondence sent and received
Councillors noted the schedule of correspondence included in the papers for the meeting.
13. Financial Matters and the signing of cheques.
The Clerk reported that the Council's Financial Regulations as amended and adopted at the previous meeting were now on the Council's web site.
Councillors noted that the Unity Trust Bank Account was now operational and agreed that this should be used as the default account for Council business in future. £10,000 working capital had been transferred to the new account and Guildford Borough Council informed of the new arrangements.

The following cheques had been signed since the last meeting:

Date	Payee	Chq No	Ref	VAT Reclaimed £	£
14/01/2018	WCPC	1956	17.75	N/A	500
14/01/2018	Clandon CofE School	1957	17.76	N/A	1000
14/01/2018	PCWorld	1959	17.77	107.49	644.96
14/01/2018	Friends of WC Church	1960	17.78	N/A	1000
31/01/2018	Gavin Jones	1961	17.79	44.93	269.59
31/01/2018	Charlotte Edwards	1962	17.80	N/A	30
01/02/2018	WCPC Unity Bank	1963	17.81	N/A	10000

It was agreed to renew subscriptions to the CPRE and the Surrey Playing Fields Association. The following on-line payments were authorised at the meeting:

Date	Payee	Ref	£
14/02/2018	MJStone	17.82	451.84
14/02/2018	HMRC	17.83	202
14/02/2018	CPRE	17.84	36
14/02/2018	Surrey Play Flds	17.85	10
14/02/2018	SurreyCC	18.86	4011.28

(VAT not reclaimable on the above)

It was agreed that supporting paperwork for payments authorised at Parish Council meetings could be made available at the meeting. Payments made between meetings should be emailed to signatories as a PDF.

14. Any Other Business

A resident noted the improvement in the parking situation at Lime Grove but asked that this be followed up with appropriate signage. The Chairman agreed to discuss this with SCC Highways. (TP)

The Chairman reported on a meeting with the Rev Barnaby Perkins and Churchwarden Hugh Shanks re proposals for a new Church Hall. He had put them in contact with appropriate personnel in the Planning Department.

15. Date of Next Meeting- 8.00pm Wednesday 14th March 2018.