



WEST CLANDON PARISH COUNCIL

Chairman: Mr Terence Patrick , Stoney Royd, Woodstock, West Clandon, Guildford, GU4 7UJ

Clerk: Mr John Stone, Hunters End, Lime Grove, West Clandon, Guildford GU4 7UT
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Minutes of the meeting held Wed 8th February 2017 at 8.20 pm in the Village Hall

Present: Terence Patrick (Chairman), Chris Dean, Stephen Meredith, Jonathan Murphy Rob MacDonald and John Stone (Clerk).

In attendance: Councillor Keith Taylor, Linda Streat, John Vickers and 2 residents.

1. Apologies for Absence.

Guildford Borough Councillors Matthew Sarti, David Reeve and Jenny Wicks were unable to be in attendance.

2. Declaration of Interests.

The Chairman declared that he was an Alderman of Guildford Borough Council and a Governor at Clandon School. Chris Dean declared that he was Chairman of the Clandon Society. Both were also trustees of the Village Hall. Mr Jonathan Murphy declared an interest in a planning application at April Cottage, Lime Grove.

3. Confirmation of the Minutes of the January meeting.

These were agreed as a correct record

4. Matters arising from those minutes.

There were none

5. Village Hall

Councillors noted developments at the Village Hall Trustees Meeting held earlier, specifically the progress made on banking arrangements and the appointment of John Vickers as Trustee.

6. RBL Rent

Councillors discussed options for the RBL rent review. The Chairman agreed to take soundings to be reported to the next meeting. **(TP)**

7. A247 Meeting

Councillors noted that Terence Patrick, Rob MacDonald and John Stone were meeting SCC Highways Officer, Bahram Assadi on 9th Feb to explore options for traffic calming on the A247.

8. Safe Routes to School

The Chairman reported that Lord Onslow had not supported the use of the access road to the estate via Cranley Cottages. Councillors reiterated their support for access onto a

reinstated Old Carriage Drive through the Recreation Ground fence should this be required.

9. **Bids and projects**

The Clerk reported that Councillor David Reeve had notified him of a potential Section 106 opportunity. Councillors agreed that a significant programme to upgrade facilities at the Village Hall would be a priority. The Clerk agreed to make further enquiries **(JS)**

The Clerk had attended meetings on the Clandon Good Neighbour Scheme and the proposed defibrillator. Both projects were proceeding with good support from residents and firm proposals were awaited from the project sponsors.

10. **Recreation Ground and Playground**

It was confirmed that emergency work on a tree overhanging the Laurels had been undertaken. The contractor had recommended further work to trim the tree further. The Clerk was asked to seek quotes for the work. **(JS)**

11. **Footpaths**

Rob MacDonald confirmed that work on the Green Lane extension was now being managed by East Clandon Parish Council. Correspondence regarding the gate across footpath 69 was ongoing.

12. **Planning Matters**

Jonathan Murphy outlined planning applications received as included in the papers for the meeting. Councillors agreed with the recommendation that no comment be made. Mr Murphy had declared an interest in the application from April Cottage and took no part in the subsequent discussion on this item. The Clerk outlined the proposal and Councillors determined that no comment was necessary.

13. **Note Council Correspondence sent and received**

Councillors noted the correspondence included in the papers for the meeting.

14. **Accounting Procedures and Requirements**

Councillors noted the draft accounting policies circulated to members for the meeting. They agreed to provide any comments before the March meeting when the substantive documents would be presented for final approval.

Councillors also considered the Reserves Policy and agreed that in view of the possible calls on Parish Council finances the provisions should be increased with reserves of at least £20k maintained building over time to £25k.

Councillors also reviewed the Code of Conduct and Publication Scheme and concluded that no amendments were required.

15. **Financial Matters and the signing of cheques.**

No cheques has been signed since the January meeting and the following were signed at the meeting:

Date	Payee	Chq No	Ref	VAT Reclaimed	£	£
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	Gavin				
08/02/17	Jones	1891	16.72	40.57	243.42
	Cormak				
	Tree				
08/02/17	Care	1892	16.73	36	216
08/02/17	CPRE	1893	16.74	0	36
08/02/17	R Carter	1894	16.75	0	240

16. **Any Other Business**

The Clerk reported that the Casual Vacancy Procedure had been invoked and the Parish Council vacancy was being advertised. The notice period comes to and end on the 15th February.

17. Date of Next Meeting- Wednesday 8th March 2017