



WEST CLANDON PARISH COUNCIL

Chairman: Mr Terence Patrick , Stoney Royd, Woodstock, West Clandon, Guildford, GU4 7UJ

Clerk: Mr John Stone, Hunters End, Lime Grove, West Clandon, Guildford GU4 7UT
01483 385187: westclandon@talktalk.net

PARISH COUNCIL MEETING

Notes of the meeting held 8.00pm Wed 12th February 2014 at the Village Hall

Present: Terence Patrick (Chairman), Chris Dean, Steve Meredith, Lorraine Merry, Jonathan Murphy, Alice Pashley, John Stone (Clerk)

In attendance: Councillors Jenny Wicks and Keith Taylor and two residents.

The Chairman also welcomed Tim Harrold, CPRE, who had come to talk about the Local Plan.

1.	Apologies for Absence: Councillor Jen Powell was unable to be in attendance	
2.	Declaration of Interests. The Chairman declared that he was a Governor at Clandon School and a sub on the Planning and Licensing Committees at Guildford Borough Council and also on the Scrutiny Committee for the Local Plan. The Chairman, Steve Meredith and Jonathan Murphy declared that they were members of the Royal British Legion. Jonathan Murphy declared an interest in a planning application to build two houses in Lime Grove.	
3.	Confirmation of the Minutes of the January meeting. These were accepted as a correct record.	
4.	Matters arising from those minutes.	
4.1	4.4 Precept and Budget. It was noted that following correspondence on possible capping of the precept proposals for 2014/15 the Council had decided to stick with its original proposals and in the event the Government had confirmed that any capping arrangements would not apply to Parish Councils.	
4.2	5. West Clandon Royal British Legion The Clerk reported the Council's letter had been acknowledged but an attempt to follow up a telephone message had not yet been successful.	
4.3	6. Pound Cottage It was noted that the planning application for development at Pound Cottage had been withdrawn.	
4.4	7. Recreation Ground It was noted that two quotes had been received for maintenance of the Recreation Ground. One new supplier Norris and Gardiner was significantly cheaper but a third quote had not yet produced a response. It was agreed that references would be sought for Norris and Gardiner and subject to these being satisfactory and no lower quote being received in the interim the Council would contract with them. It was also agreed that Manor Landscapes would be asked to continue with occasional work on the footpaths	AP/JS
	4.5. Village Hall Car Park It was reported that problems with parking at the Village Hall Car Park were	

	<p>continuing. It was agreed to continue to monitor the situation.</p> <p>Councillor Keith Taylor drew attention to a Report to the Local Committee of Surrey County Council looking at requests for parking restrictions in Guildford Borough including three in W Clandon.</p> <p>A resident complained about inconvenience caused by inconsiderate parking in Meadowlands and the reluctance of the Police to take action. It was however generally agreed that widespread installation of yellow lines in the village would impact negatively on its rural character.</p>	
	<p>10. Automatic Number Plate Recognition Cameras</p> <p>It was noted that new guidelines implied that a full assessment would have to be undertaken before cameras could be installed making their installation far less likely.</p>	
5.	<p>Local Plan and Strategic Housing Market Assessment (SHMA)</p> <p>Chris Dean reported that the SHMA has been released but a number of challenges to its conclusions had been raised. 671-800 houses a year were proposed increasing the size of Guildford by 25%-30% over the planning period. The Guildford Green Belt Guardians and EGRA are publishing documents which question how Guildford could support such a significant increase over previous plans.</p> <p>A Local Plan Scrutiny Forum will be held in GBC's offices in Millmead on 4th March.</p> <p>CCLr Wicks reported that the methodology is closely prescribed but there was an anxiety to get on with the planning process as the 'developers are circling'. Chris Dean commented that it would be better to the time to get it right. CCLr Wicks responded that this was an opportunity to challenge the evidence. There was a need to get a watertight plan which would keep developers at bay.</p> <p>Tim Harold of the CPRE recalled previous proposals and noted that we can submit any concerns we may have. A number of mistakes and misinterpretations had been identified and would be submitted. Tim believed that the figure quoted in the SHMA is far too high and the document is flawed, eg though not taking account of the impact of student housing on the data. We have until the 21st Feb to submit a commentary. A number of residents, other interest groups and the CPRE would be making submissions.</p> <p>Burpham Parish Council have had a meeting with representatives of Martin Grant Homes on the Gosden Hill proposals which appear to have expanded to include an area around Nuthill Farm. The Chairman and Vice Chairman had also been invited to attend a meeting with representatives of Martin Grant Homes. Chris Dean was invited to join them. Tim Harold reported that a key issue is the A3 where there are proposals for a tunnel. A meeting has taken place between SCC, HA and the GBC who have indicated that significant funds are not available. A tunnel would impact on areas in Woking whose cooperation is necessary. Network Rail were not thought to be in favour of an additional station at Merrow Park.</p> <p>It was agreed that a representative of Burpham Parish Council would be invited to the next meeting and reported that Borough Councillors have turned down an invitation to talk to Martin Grant Homes.</p> <p>A response to the SHMA would be drafted for submission before the deadline.</p>	<p>TP</p> <p>CD</p>
6.	<p>World War I commemoration</p> <p>Fred Rawling updated the Council on the commemorations planned in the Village to include a Drum Head service on the Village Green on 3rd August. The Parish Council gave its permission for the service to take place and for a small garden of remembrance to be installed.</p> <p>The Clerk reported that he had been contacted by a member of the public looking for information on a WWI veteran with W Clandon connections. There had been a good response from villagers on the Village email and an article for</p>	

	the Parish Magazine was planned.																					
7.	<p>Footpath 568 (LM)</p> <p>A complaint had been received concerning cycling on footpath 568. Lorraine Merry had contacted Luke Dawson of SCC who had advised her that large signs were available although these would be very obtrusive. Councillors agreed that these would be disproportionate. It was agreed that a note would be put in the Parish Magazine and the situation monitored.</p>	LM																				
8.	<p>Planning Matters (JM)</p> <p>Jonathan Murphy outlines the planning applications listed in the supporting papers:</p> <table border="1"> <tr> <td>Three Acres Yard, Tithebarns Lane, Send GU23. Importation, temporary storage and processing of Green Waste Materials together with the erection of two buildings and associated landscaping.</td> </tr> <tr> <td>As above for change of use and revised access layout</td> </tr> <tr> <td>As above for bund construction scheme</td> </tr> <tr> <td>As (3) above from Surrey County Council</td> </tr> <tr> <td>Land Adjoining, Meadowlands, West Clandon. Reserved matters application pursuant to outline application 11/P/01738 approved 16/12/2011 to consider details of the scale, appearance and landscaping in respect of four two bedroom houses, four three bedroom houses, four one bedroom flats and two two bedroom flats</td> </tr> <tr> <td>Little Clandon, The Street, West Clandon, Guildford, GU4 7ST. Replacement of a section of 1.4m high front fence with a 1.83m high fence</td> </tr> <tr> <td>Kawartha Lodge, Oak Grange Rd., West Clandon GU4 7UD. Creation of a new front elevation, single story extension on West elevation, single story extension with terrace at first floor. Conversion of storage area in garage to guest/aupair accommodation.</td> </tr> <tr> <td>The Fylde, Lime Grove, West Clandon, Guildford, GU4 7UT. Erection of two 6 bedroomed detached houses with integral garages following demolition of existing bungalow.</td> </tr> <tr> <td>8 Lime Close, West Clandon, Guildford, GU4 7UL. Two storey rear extension and first floor extension over existing single storey extension.</td> </tr> </table> <p>It was noted that there were concerns over sewer capacity and access arrangements in Meadowlands.</p> <p>It was however agreed that no comment be made on any of the above.</p>	Three Acres Yard, Tithebarns Lane, Send GU23. Importation, temporary storage and processing of Green Waste Materials together with the erection of two buildings and associated landscaping.	As above for change of use and revised access layout	As above for bund construction scheme	As (3) above from Surrey County Council	Land Adjoining, Meadowlands, West Clandon. Reserved matters application pursuant to outline application 11/P/01738 approved 16/12/2011 to consider details of the scale, appearance and landscaping in respect of four two bedroom houses, four three bedroom houses, four one bedroom flats and two two bedroom flats	Little Clandon, The Street, West Clandon, Guildford, GU4 7ST. Replacement of a section of 1.4m high front fence with a 1.83m high fence	Kawartha Lodge, Oak Grange Rd., West Clandon GU4 7UD. Creation of a new front elevation, single story extension on West elevation, single story extension with terrace at first floor. Conversion of storage area in garage to guest/aupair accommodation.	The Fylde, Lime Grove, West Clandon, Guildford, GU4 7UT. Erection of two 6 bedroomed detached houses with integral garages following demolition of existing bungalow.	8 Lime Close, West Clandon, Guildford, GU4 7UL. Two storey rear extension and first floor extension over existing single storey extension.												
Three Acres Yard, Tithebarns Lane, Send GU23. Importation, temporary storage and processing of Green Waste Materials together with the erection of two buildings and associated landscaping.																						
As above for change of use and revised access layout																						
As above for bund construction scheme																						
As (3) above from Surrey County Council																						
Land Adjoining, Meadowlands, West Clandon. Reserved matters application pursuant to outline application 11/P/01738 approved 16/12/2011 to consider details of the scale, appearance and landscaping in respect of four two bedroom houses, four three bedroom houses, four one bedroom flats and two two bedroom flats																						
Little Clandon, The Street, West Clandon, Guildford, GU4 7ST. Replacement of a section of 1.4m high front fence with a 1.83m high fence																						
Kawartha Lodge, Oak Grange Rd., West Clandon GU4 7UD. Creation of a new front elevation, single story extension on West elevation, single story extension with terrace at first floor. Conversion of storage area in garage to guest/aupair accommodation.																						
The Fylde, Lime Grove, West Clandon, Guildford, GU4 7UT. Erection of two 6 bedroomed detached houses with integral garages following demolition of existing bungalow.																						
8 Lime Close, West Clandon, Guildford, GU4 7UL. Two storey rear extension and first floor extension over existing single storey extension.																						
9.	<p>Accounting Policies and Procedure (JS)</p> <p>Drafts of the proposed Internal Audit Terms of Reference, Internal Audit Effectiveness Review and Areas of Potential Risk were circulated for consideration of members. Steve Meredith agreed to review these in advance of a decision which would have to be taken at the March meeting</p>	SM																				
10.	<p>Note Council Correspondence sent and received.</p> <p>The correspondence schedule in the meeting papers was noted.</p> <p>The Council agreed that it would not be making comments to the current review of polling places.</p>																					
11.	<p>Financial Matters and signing of cheques.</p> <p>The following cheques had been signed since the last meeting:</p> <table> <tr> <td colspan="4">WClandon</td> </tr> <tr> <td>21/01/2014</td> <td>School</td> <td>1724</td> <td>1,000.00</td> </tr> <tr> <td>21/01/2014</td> <td>AJ Signs</td> <td>1723</td> <td>42.00</td> </tr> </table> <p>The following cheque was signed at the meeting:</p> <table> <tr> <td colspan="4">Alice</td> </tr> <tr> <td>27/01/2014</td> <td>Pashley</td> <td>1725</td> <td>30.00</td> </tr> </table>	WClandon				21/01/2014	School	1724	1,000.00	21/01/2014	AJ Signs	1723	42.00	Alice				27/01/2014	Pashley	1725	30.00	
WClandon																						
21/01/2014	School	1724	1,000.00																			
21/01/2014	AJ Signs	1723	42.00																			
Alice																						
27/01/2014	Pashley	1725	30.00																			
12.	<p>Any Other Business.</p> <p>There being no other business the meeting closed at 10.30pm</p>																					

13.	Date of Next Meeting Wednesday 12 th March 2014. It was agreed that the April meeting which would follow the Annual Parish meeting would be held on the 16 th April 2014.	
-----	---	--