**WEST CLANDON PARISH COUNCIL**

**CORRESPONDENCE LIST  
Oct-Nov 2018**

**Sent**

|  |  |  |
| --- | --- | --- |
| 22 Oct 18 | Letter to West Clandon RBL Branch Treasurer reminding him of the overdue payment of the RBL Rent |  |
| 6 Nov 18 | Email to a resident in response to observations made about footpath 568 and 66 | PE |

**Received**

|  |  |  |
| --- | --- | --- |
| 11/10/18 | Email from John Oliver of the Save Newlands Corner Campaign Group drawing attention to a campaign to have parking charges removed from the SCC countryside car parks for which Surrey County Council is responsible. This includes a petition at <https://petitions.surreycc.gov.uk/Charges/> |  |
| 15 Oct 18 | Email from a resident with the results of a speed survey on The Street undertaken between 11th and 19th September following up the survey in the same location in May before the speed camera was installed. Northbound May average speed was 39mph whereas in September this had reduced to 33mph. There was also a slight reduction southbound from 35mph to 33mph. The percentage of traffic age exceeding the speed limit Northbound had reduced from 92% to 75%. |  |
| 19 Oct 18 | Zurich Insurance Local Council Advisory Service (LCAS) have sent the following update on Tree Liabilities.  The recent Court of Appeal decision in the case of Cavanagh v Witley Parish Council serves as a reminder that any landowner has to have a risk based, planned and managed approach to the risks that trees on its land bring.   In this case the Judge in the lower courts found that the parish council’s approach to inspection of trees on a blanket three yearly cycle was inadequate and failed to take into account trees in higher risk locations, asserting that a more frequent and rigorous inspection on the particular tree in question would have identified the decay that subsequently led to the tree falling into the path of a bus. The parish council appealed, but the appeal was rejected and the original finding upheld by the Court of Appeal.   What does this mean for you?   As we have previously outlined to the LCAS membership, a tree management strategy and framework needs to be established and implemented. The approach cannot be a blanket, in terms of timetables, and inspection frequencies will need to be flexed to reflect risk. Councils should seek the advice and support of suitably qualified arboricultural experts. Your local unitary authority, county or city council may also be a useful point of reference in how they risk manage their tree stock. |  |
| 25 Oct 18 | Email from David Cowan, Community Housing Project Manager , Surrey Community Action notifying us of a workshop on Community Led Housing at 10.30am on 20th November 2018 at Guildford Baptist Church. |  |
| 24 Oct 18 | Email from the W Clandon PCC Secretary passing on advice to the Royal British Legion over insurance cover which suggests that these are ‘Civic Events’ which the RBL only ‘facilitates’. The advice note however promises further guidance where the local branch is the only entity able to organised the parade. I have responded that the Parish Council is not responsible for the W Clandon event. | TP |
| 30 Oct18 | Email from GBC suggesting that the latest household projection figures from ONS could have major implications for our emerging Local Plan and potentially reduce the number of homes needed in the borough each year. They suggest his could potentially reduce the total number of new homes each year to 562, compared with the total of 630 using the evidence available when we submitted our Local Plan.  The Inspector has indicated that he will consider our latest documents and comments about the new ONS figures alongside the comments from the recent consultation. He also intends to hold a further public hearing to discuss the housing requirement and the possible implications arising from the latest household projections. Dates for the public hearing have not been finalised and more information will follow when arrangements are agreed with the Planning Inspector.   The full response to the Inspector and his initial comment about these new household figures are available on our website at [www.guildford.gov.uk/newlocalplan/examination](http://www.guildford.gov.uk/newlocalplan/examination)   New documents submitted as follows:  ID/10 GBC/LPSS/033 a, b, c GBC/LPSS/034 ID/11 | TP JM CD EP |
| 31 Oct 2018 | Email from GBC noting the Executive has approved submitting a bid to the Ministry of Housing, Communities and Local Government (MHCLG) national Garden Communities Programme to try and gain garden village status for the proposed settlement at Wisley Airfield. Guildford believe that this would help deliver wider infrastructure and sustainable transport, with extra cross government support, expert Homes England advice and improved design quality for a new garden community.” |  |

**Planning Applications**

|  |  |  |
| --- | --- | --- |
| 18/P/01933 | Springfield House, The Street, West Clandon, Guildford, GU4 7RG. Conversion of an existing outbuilding into guest/family house to be used as ancillary to the main building, with side extension and new roof structure. | JM |
| 18/P/02053 | Vanecot, Malacca Farm, West Clandon, Guildford, GU4 7UG. Variation of condition 2 to allow changes to the site layout and dwelling and condition 7, submission of updated tree protection plan, of planning application 18/P/01284 approved 24/08/18. | JM |
| 18/P/01959 | Land to the south of Tawny Cottage, The Street, West Clandon, GU4 7SX Proposal: The erection of two dwellings with associated access and parking. | JM |

**Planning Decisions**

18/P/01629 Poyners Cottage, The Street, West Clandon, Guildford, GU4 7TJ: Listed building consent for replacement windows to the east elevation. Approve.

**Planning Cases Closed**

None

**Transactions approved since the October Meeting**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Date | Beneficiary | Chq No | Ref | VAT reclaimed | £ |
| 11/10/2018 | MJStone |  | 18.63 |  | 350.65 |
| 11/10/2018 | HMRC |  | 18.64 |  | 208.4 |
| 18/10/2018 | EGRA |  | 18.65 |  | 200 |
| 25/10/2018 | Katherine Cornwall |  | 18.66 |  | 100 |
| 25/10/2018 | K Cornwall for Clandon Dragon |  | 18.67 |  | 400 |
| 15/10/2018 | Chris Harlow |  | 18.68 |  | 25 |
| 01/11/2018 | EClandonVH | 300001 | 18.70 |  | 20 |
| 05/11/2018 | Gavin Jones |  | 18.71 | £44.93 | 269.59 |

**Journals and Magazines received**Surrey Voice (CPRE) Autumn 2018

Clerks and Councils Direct Nov 18

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **West Clandon Parish Council Draft Budget 2019/20 (v 09/11/18)** | | | | | | | | | |
|  | 2015/16 | 2016/17 | 2016/17 | 2017/18 | 2017/18 | 2018/19 | 2018/19 | 2018/19 | 2019/20 |
| **Income** | outturn | Budget | outturn | budget | Outturn | Budget | To Date | Projection | Draft Budget v09/11/18 |
| Precept | 19250 | 19614 | 19614 | 20428 | 20430 | 22473 | 22473 | 22473 | 22922.46 |
| LCTSS Grant | 776 | 776 | 776 | 776 | 776 | 776 | 776 | 776 | 776 |
| Grants | 13058 | 15000 | 20010 | 500 | 1150 | 12398 | 0 | 300 | 8563 |
| Interest | 7 | 7 | 5 | 5 | 1 | 2 | 12.16 | 23 | 25 |
| RBL Rent | 600 | 600 | 600 | 600 | 600 | 800 | 0 | 650 | 800 |
| VH Income | 0 | 0 | 5765 | 0 | 0 | 0 | 0 | 0 | 0 |
| Payment from Reserves | |  |  |  |  | 5000 | 0 | 0 | 0 |
| Sundry Inc |  |  |  |  |  |  | 94 | 94 | 0 |
| **Total Income** | **33691** | **35997** | **46770** | **22309** | **22957** | **41449** | **23261.16** | **24222** | **33086.46** |
| **Expenditure** |  |  |  |  |  |  |  |  |  |
| Clerks Fees | 5780 | 5780 | 5947 | 6000 | 6214 | 6340 | 3630 | 6236 | 6360.72 |
| Office & Admin | 761 | 800 | 844 | 800 | 970 | 1000 | 789 | 1200 | 1300 |
| Insurance | 800 | 850 | 832 | 850 | 868 | 885 | 920 | 920 | 950 |
| Rec Ground | 8924 | 5000 | 4746 | 5000 | 4300 | 5100 | 1884 | 3307 | 5000 |
| Capital Proj | 10000 | 17000 | 16924 | 1000 | 2366 | 18496 | 0 | 300 | 18000 |
| Footpaths | 494 | 1000 | 659 | 1000 | 917 | 3000 | 200 | 1000 | 3000 |
| Subs & Donat | 157 | 250 | 129 | 250 | 150 | 250 | 0 | 180 | 200 |
| Sec 137 Vill Ass | 2250 | 2250 | 2250 | 3250 | 2700 | 3000 | 0 | 2700 | 3000 |
| Village Hall | 0 | 500 | 500 | 500 | 500 | 500 | 0 | 500 | 500 |
| Election Exp | 65 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 100 |
| Sundries & U/f | 82 | 2567 | 3682 | 3659 | 100 | 2878 | **620** | **1000** | 1000 |
| VH Exp | 0 | 0 | 7340 | 0 | 0 | 0 | 0 | 0 | 0 |
| **Total Expend** | **29313** | **35997** | **43853** | **22309** | **19085** | **41449** | **8222** | **17343** | **39410.72** |
| **Surplus/Def** | **£4,378** | **£0** | **£2,917** | **£0** | **£3,872** | **£0** | **£15039** | **£6,879** | **(£6,324)** |

**Council Reserves**  
  
The Parish Council currently hold the following cash reserves in its Bank accounts

Nat West Current £2758.63

Nat West Business Reserve £49896.37 (as at 31/10/18)

Unity Trust Current £21091.38 (as at 6/11/18)  
  
***Total Funds £73746.38***

I project approximately £10,000 of additional expenditure before the end of the year and c £15,000 is held for the tennis club.

External Auditors will require an explanation of holdings in excess of 2 x Precept Income (c£45,000 in our case).

The Current rate of interest at the Business Reserve is 0.2%. The Bank also offers 35 and 95 day notice accounts which currently offers 0.55% and 0.65% respectively.

Greater returns (and increased risk) are available from other institutions including sector specialist organisations such as CCLA

Councillors are asked to consider whether they wish to ring fence funds for specific significant projects and whether they wish to explore alternative financial arrangements which offer a better return.

John Stone  
Nov 2018