

WEST CLANDON PARISH COUNCIL  
CORRESPONDENCE LIST  
Sept-Oct 2017

**Sent**

14 Sept	Letter to GBC Planning Department laying out the Council's views on the proposed development on land north of Lime Grove (17/P/001618)	All
22 Sept	Letter to the Planning Inspectorate objecting on behalf of the Council to the opening of North facing slip roads onto the A3 at Burnt Common (APP/Y3615/W/16/3159894 Land at Wisley Airfield)	JM,TP
27 Sept	Email to Dominic Crolla in response to his request to view the file on the Clandon Dragon.	
27 Sept	Email to Mrs K McKay responding to her Fol request for a 'transcript' of what was said by the applicant for the proposed development on and North of Lime Grove at the September meeting of the Council; Information on when the police had attended Parish Council meetings during the last six years and a transcript of occasions when her address was discussed by the Council.	TP
28 Sept	Letter to Mr and Mrs Cousins of Fludyers requesting their hedge be cut back to widen the available footway following a site visit by Surrey Highways. Their response was to offer to cut the hedge back so the 'overhang' was 8 feet high and offer a meeting if the work was insufficient.	TP
1 Oct	Email from Sue Winch of the igas Community Funding launching the 2018 grants process for the Fund which may be able to support community based projects in the area. Details available from <a href="http://www.igascommunityfund.co.uk">http://www.igascommunityfund.co.uk</a> , Potential applicants should register by email to <a href="mailto:contact@igascommunityfund.co.uk">contact@igascommunityfund.co.uk</a> with a project summary then complete a full online application form if invited to do so. The 28 February 2018 is the deadline for full applications to be received.	John Vickers

**Received**

16 Sept	Agenda and Papers for the meeting of the GBC Executive held Tuesday 26 <sup>th</sup> September 2017 (includes Planning Contributions Supplementary Planning Update)	
22 Sept	Email from Vivienne Grant of Gavin Jones reporting a request from a member of the public that the gate on the village pound be repaired	TP
25 Sept	Email from Mike Goodman, Cabinet member for environment and planning announcing a consultation on the 'opportunity' to introduce car park charges on the SCC countryside estate which will run until 6th November 2017. The details can be found at <a href="http://www.surreycc.gov.uk/payandconserve">http://www.surreycc.gov.uk/payandconserve</a> .	All
28 Sept	Letter from Mike Murray, Project Director at Wisley Airfield with the names of 1430 supporters who had signed a petition in favour of the development	
2 Oct	Two Emails from Mrs K Mackay asking for consideration of Felix Drive and Lime Grove as the Parish Council considers road safety measures on the Street	
2 Oct	Email from Jean Fawley asking permission to erect a Silent Soldiers poster at the end of Bennett Way	TP
5 Oct	Email from Gemma Welch, SCC announcing 'Pay and Conserve', a consultation on the introduction of Car Parking Charges in SCC Car Parks with the proceeds ring fenced to maintaining the countryside. See <a href="http://www.surreycc.gov.uk/payandconserve">www.surreycc.gov.uk/payandconserve</a>	All

5 Oct	Email from Nick Bragger, Head of Communities and Development, Surrey Community Action Dear Colleague inviting participation in an annual survey to monitor how well the needs of Surrey's Voluntary Community and Faith Sector (VCFS) are being met by infrastructure organisations such as Surrey Community Action and the local Councils for Voluntary Services (CVSs). The survey can be found at <a href="https://www.surveymonkey.co.uk/r/CW5WPBD">https://www.surveymonkey.co.uk/r/CW5WPBD</a> and deadline for submissions is Friday 13 October 2017.	
6 Oct	Email from Helen Ross asking for permission for the School to use the Recreation Ground on Mondays and Thursdays 1.00-2.30pm	TP/All

## Planning Applications

17/P/01950	Birch Farm, Oak Grange Road, West Clandon, Guildford, GU4 7UD Proposed construction of two outbuildings for domestic and agricultural use following demolition of the existing domestic and agricultural outbuildings.	JM
17/P/01982	Oakley House, Oak Grange Road, West Clandon, Guildford, GU4 7UB: Certificate of Lawfulness for a proposed development to establish whether a single storey rear extension would be lawful	JM
17/P/02037	Silver Birches, Green Lane, West Clandon, Guildford, GU4 7UR : Single storey rear extension following demolition of existing rear extension. New 1st floor window in front elevation.	JM

## Planning cases closed

EN/17/00266 Land north of, Lime Grove, West Clandon, GU4 7UH Alleged unauthorised development - persons unknown living in a camper van in agricultural field: This case relates to an allegation of person(s) unknown were living in a camper van parked on site over night and using it as living accomodation. The camper van belongs Elizabeth Brown, the daughter of the land owner, Praidon Darmoo. The camper van has been at the site since 11/8/17 since Elizabeth sold her own property in Burpham. She owns the camper van and uses it as a base during the day whilst she tends her horses on site. At night she resides with her parents who live nearby. There is no evidence to support the fact the camper van is used over night. There is no breach of Planning Control in this instance. Case to be closed. All respective parties updated.

## Planning Cases Open

EN/12/00421 Barn End, The Street, West Clandon, Guildford, GU4 7TG Creation of independent residential accommodation: Planning Application Received.

EN/17/00255 CORNER COTTAGE, Lime Grove, West Clandon, GUILDFORD, GU4 7UT Alleged unauthorised erection of a fence adjacent to a highway: Investigating.

## Cheques Signed since the July Meeting

Date	Payee	Chq No	Ref	VAT reclaimed £	£
21-Sep-17	Play Insp Co	1928	17.49	16	96
14-Sep-17	Clandon Good Neighbours	1927	17.50		500

28/09/17	Gavin Jones	1929	17.51	44.93	269.59
29/08/17	BDO	1931	17.52	40	240
01/10/17	WEL Medical	1932	17.53	273.25	1639.5

## Freedom of Information Fees

IOC advice [https://ico.org.uk/media/1635/fees\\_cost\\_of\\_compliance\\_exceeds\\_appropriate\\_limit.pdf](https://ico.org.uk/media/1635/fees_cost_of_compliance_exceeds_appropriate_limit.pdf) implies we can charge for:

- The hourly rate for officer or contractor time is £25, under 18 hours of work is free of charge
- The cost of photocopying and printing is 10p per page. Double sided pages are charged at 20p per page
- The cost of postage will be the estimated actual cost of postage
- All other charges (e.g. CD-ROMS, video tapes) will be charged at actual cost

## Village Hall/Parish Council/Recreation Ground relationships

The Parish Council is not the Sole Trustee of the Recreation Ground but Parish Councillors individually are Trustees of the separate Recreation Ground Charity. (PC minutes 11 Sept 2014)  
Note the Parish Council manages and funds the Recreation Ground.

The Parish Council is a Custodian Trustee of the Village Hall Charity. Assets where the Council is merely Custodian Trustee do not belong to the Council. (Clerk Magazine slcc.co.uk Sept 2017)

## Journals and Magazines received – available from the Clerk at the meeting

Surrey Playing Fields October 2017 Newsletter

Clerks Magazine Sept 2017 & Clerks and Council's Direct 2016 advice on on Section 137 payments (for discussion)

## Draft 18/19 Budget for discussion

West Clandon Parish Council									
<b>Budget 18-19 v 081017</b>									
<b>Draft for Discussion</b>									
	2015/16	2016/17	2016/17	2017/18	2017/18	2017/18	2018/19		
<b>Income</b>	outturn	Budget	outturn	budget	to date	Projection	Budget v1		
Precept	19250	19614	19614	20428	20430	20430	20839	2% inc	
LCTSS Grant	776	776	776	776	776	776	0	grant ceasing	
Grants	13058	15000	20010	500	0	500	0	Nothing yet secured	
Interest	7	7	5	5	0.5	1	2	small inc in int rates	
RBL Rent	600	600	600	600	0	600	800	RBL rent increase	
VH Income	0	0	5765	0	0	0	0		
	<b>33691</b>	<b>35997</b>	<b>46770</b>	<b>22309</b>	<b>21206.5</b>	<b>22307</b>	<b>21641</b>		
<b>Expenditure</b>									
Clerks Fees	5780	5780	5947	6000	2889	6000	6120		
Office & Admin	761	800	844	800	575	800	820		
Insurance	800	850	832	850	868	868	885		
Rec Ground	8924	5000	4746	5000	1756	5000	5100	Play Gnd rprs to come	

Capital Projects	10000	17000	16924	1000	1366	5366	0	Defib&VAS	
Footpaths	494	1000	659	1000	917	917	1020		
Subs and Donations	157	250	129	250	15	250	250		
Village Assoc S137	2250	2250	2250	3250	500	2500	3000		
Village Hall	0	500	500	500	0	500	500		
Election Expenses	65	0	0	0	0	0	0		
Sundries and Unforseen	82	2567	3682	3659	755	3659	4066		
VH Expenditure	0	0	7340	0	0	0	0		
	<b>29313</b>	<b>35997</b>	<b>43853</b>	<b>22309</b>	<b>9641</b>	<b>25860</b>	<b>21761</b>		
<b>Surplus/Def</b>	<b>£4,378</b>	<b>£0</b>	<b>£2,917</b>	<b>£0</b>	<b>£11,566</b>	<b>-£3,553</b>	<b>-£120</b>		

John Stone Oct 2017