



# WEST CLANDON PARISH COUNCIL

**Chairman:** Mr Terence Patrick, Stoney Royd, Woodstock, West Clandon, Guildford, GU4 7UJ

**Clerk:** Mr John Stone, Hunters End, Lime Grove, West Clandon, Guildford GU4 7UT  
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## Minutes of the PARISH COUNCIL MEETING held Wednesday 14<sup>th</sup> November 2018 at 8.00pm in West Clandon Village Hall

Present: Terence Patrick (Chairman), Chris Dean, Stephen Meredith. Eric Palmer, Paul Edwards, Jonathan Murphy and John Stone (Clerk)

Councillors Keith Taylor, Jenny Wicks and David Reeve and one resident were in attendance.

### 1. Apologies for Absence.

Councillor Matthew Sarti was unable to be in attendance.

### 2. Declaration of Interests.

Terence Patrick declared that he was an honorary alderman in the Borough of Guildford. Eric Palmer declared that he was Chairman of the Clandon Society. Jonathan Murphy declared that he was an associate governor at Clandon School and Trustee of the Friends of West Clandon Church. His wife is a Churchwarden. Chris Dean declared that his wife is on the management committee of the Clandon Good Neighbours scheme. All the Parish Councillors present declared that they are members of the Royal British Legion.

### 1. Confirmation of the Minutes of the October meeting.

The minutes of the meeting were agreed as a correct record and signed by the Chairman.

### 2. Matters arising from those minutes.

#### 4.4.7 CFGA Grant Support

The Clerk reported that the application for CFGA grant support for the Village Hall Car park extension had been re-considered by the Committee and passed forward for approval.

### 3. A247 Matters.

Councillor Keith Taylor reported that he had received assurances that the work to reinstate the road surface on Clandon Rd will be undertaken during the week beginning 19<sup>th</sup> Nov. The work on the A3 slip had been paused awaiting a supply of bollards.

The Chairman reported that he, Chris Dean and the Clerk had met with Bahram Assadi of Surrey Highways to review options for the £7k available for safety measures on the Street. Firm proposals were awaited but they are set to include gateways at either end of the village, new and highlighted road markings and bollards on both sides of Lime Grove near the junction with the Street.

Councillors discussed the efficacy of formal parking restrictions at this location but were advised that these were unlikely to be approved.

Chris Dean reported that he would be attending a meeting with Guildford Borough Council on infrastructure master-planning.

The Clerk reported that a follow up speed survey near the new Variable Message Speed Sign had demonstrated a significant reduction in traffic speed at this location.

4. Village Hall.

The Chairman reported that recent electrical checks at the Village Hall had identified a significant amount of urgent work which had necessitated the temporary closure of the Hall. Estimates had ranged from £15000 to £5000. The Clerk reported that there was a possibility of urgent funding support from Guildford. The Chairman agreed to provide a copy of the invoice to support an application (TP). The Clerk also reminded councillors that CFGA funding available to support the repair of the store room windows had not been taken up. He also reported that the Parish Council store room cupboard in the Village Hall had been broken into during the electrical investigations. He had written to the Village Hall to ask that this be attended to. The Chairman agreed to taken this up with the Managing Trustee. (TP)

5. Local and Neighbourhood Plans.

Chris Dean reported that the revised ONS figures on household formation in Guildford can be interpreted to indicate the OAN housing numbers in the Local Plan can be reduced. The Examiner is expected to reconvene the Enquiry to consider this and other matters. Councillors discussed a paper presented by the Clerk on the development of a Neighbourhood Plan for West Clandon. They agreed that further steps should be made to explore this in line with the road map laid out in the paper (JS)

6. Recreation Ground, Playground and Car Park.

Eric Palmer reported that following consideration of the recent inspection only minor repairs had been necessary. It was noted that the Slide attracts some criticism (although still regarded as low risk) but remains popular with users.

He had looked at the possibility of installing adult fitness equipment but space was considered too limited.

He was asked to consider a possible wet weather path from the car park to the play equipment (EP)

Eric Palmer and the Clerk were meeting later in the week to review the quote for the car park extension in anticipation of grant funding to partially fund the initiative being made available. (JS/EP)

7. Footpaths.

Paul Edwards reported that he had completed about half of his review of the parish footpath network.

Surrey County Council had conceded that the annual cut of footpath 66 had not been completed this year. There had been some complaints about this stretch which would be closely monitored next year.

Councillors supported the suggestion that the Parish Council could pay for the installation of new and replacement footpath signposts at an estimated cost of £165/ half day.

8. Section 137 Payments.

The Council agreed that Section 137 Payments be made to the following village organisations:

£1000 to Clandon School (subject to the identification of a suitable project)

£1000 to the Friends of West Clandon Church for repairs to the stonework of the Church.  
 £250 to the Friends of West Clandon Church towards a Christmas Dinner for elderly people in the village at the British Legion.  
 £175 to Clandon Good Neighbours towards their insurance costs.

It was agreed that no specific support to the Village Hall be offered at this stage but that the Council would consider requests for project support if and when they arise.

9. Planning Matters.

Councillors discussed planning applications included in the papers for the meeting including application 18/P/01959 for two dwellings on land to the south of Tawny Cottage on the Street. After some discussion they concluded that no comment be made.

10. Council Correspondence sent and received.

Councillors noted the schedule of correspondence included in the papers of the meeting. In particular they considered the implications of the recent Court of Appeal decision in the case of Cavanagh v Witley Parish Council. They resolved to explore options for a risk-based approach to tree risk management on the Recreation Ground with the Council's contractor. (JS/EP)

The Clerk reported that a resident of Oak Grange Rd. had suggested using the telephone box on the Street as a micro lending library. It was noted that there was already a similar facility in West Horsley. Councillors supported this initiative in principle and asked for a project plan should further support be required. (JS)

11. 2019/20 Budget and Precept.

Councillor reviewed the updated budget for 2019/20 provided with the papers for the meeting. They asked for a £10k provision from reserves for the proposed car park extension be included in the updated version to be brought to the December meeting. (JS)  
 Councillors also noted the information provided on Council reserves and bank accounts. They invited the Clerk to explore moving reserve funds into a notice account with a better interest rate. (JS)

12. Financial Matters and Approvals.

Councillors noted the following transactions approved since the October meeting.

Date	Beneficiary	Chq No	Ref	VAT reclaimed	£
11/10/2018	MJStone		18.63		350.65
11/10/2018	HMRC		18.64		208.4
18/10/2018	EGRA		18.65		200
25/10/2018	Katherine Cornwall		18.66		100
25/10/2018	K Cornwall for Clandon Dragon		18.67		400
15/10/2018	Chris Harlow		18.68		25
05/11/2018	Gavin Jones		18.71	£44.93	269.59

A cheque for £18.50 for the Poppy Appeal was approved at the meeting.  
The Clerk reported that the RBL Rent for 2017 was still outstanding. The Chairman undertook to talk to the Branch President (TP)

13. Any Other Business.

The Chairman drew the attention of members to the deteriorating state of the Notice Board near Bennet Way.

It was noted that the work to refurbish the Clandon Dragon was nearing completion but no firm date for the proposed mayoral visit was yet available.

14. Date of Next Meeting- Wednesday 12<sup>th</sup> December at 8.00pm in the Village Hall.

There being no other business the meeting closed at 10.20pm.