



WEST CLANDON PARISH COUNCIL

Chairman: Mr Terence Patrick , Stoney Royd, Woodstock, West Clandon, Guildford, GU4 7UJ

Clerk: Mr John Stone, Hunters End, Lime Grove, West Clandon, Guildford GU4 7UT
01483 385187: westclandon@talktalk.net : www.westclandon.org.uk

Minutes of the PARISH COUNCIL MEETING held Wed 10th May 2017 in the Village Hall at 8.20pm

Present: Terence Patrick, Christopher Dean, Rob MacDonald, Jonathan Murphy, John Stone (Clerk), Guildford Borough Councillor David Reeve, Surrey County Councillor Keith Taylor and 2 residents were in attendance.

1. Election of Chairman, Vice- Chairman and Officers

The Clerk opened the meeting and called for nominations for Chairman. Terence Patrick was nominated by Jonathan Murphy and seconded by Rob MacDonald. There being no other nominations Terence Patrick was elected unanimously.

Terence Patrick took the Chair and nominated Jonathan Murphy as Vice-Chairman. The nomination was seconded by Christopher Dean. There being no other nominations Jonathan Murphy was elected Vice-Chairman.

Councillors agreed that existing portfolios would continue as follows:

Planning	Jonathan Murphy
Local Plan	Christopher Dean
Footpaths	Rob MacDonald
Clandon Charities	Stephen Meredith
Recreation Ground	Vacancy

2. Apologies for Absence.

Apologies were received Stephen Meredith. CClr Jenny Wicks was unable to be in attendance

3. Declaration of Interests.

Terence Patrick declared that he was an honorary alderman in the Borough of Guildford and a governor at Clandon School. Christopher Dean declared that he was Chairman of the Clandon Society. Jonathan Murphy declared he was an associate governor at Clandon School

4. Confirmation of the Minutes of the April meeting.

The minutes of the April Meeting were accepted as a correct record and signed by the Chairman.

5. Matters arising from those minutes.

4. RBL Rent

The Clerk reported that he had received a positive response to the Council's proposal and he was drawing up a Rent Review Memorandum to confirm the agreement.

Manhole Covers

The Clerk confirmed that the poor state of some manhole covers on the Street had been reported to the Highways Authority but as yet no action appeared to have been taken. Councillor Keith Taylor undertook to make enquiries. **(KT)**

Tithebarns Farm

5. A response laying out the Council's views on the proposed development at Tithebarns Farm had been lodged with the Planning Authorities.

6. The cash included in Carol Robert's papers had been claimed by the British Legion and had been returned to them.

No comments had been received from the British Legion or the Village Hall on the quote to repair potholes in the Village Hall Car Park. Councillors agreed that the work should go ahead **(JS)**

6. Guildford Local Plan

Councillors noted that the Draft Local Plan had passed through the Guildford Borough Economy and Infrastructure Advisory Board. It was anticipated that there would be consultation on the changes to the previous draft in June and July. Councillors agreed that the meeting of the Parish Council to be held on the 12th July would be a special public meeting to enable consultation with residents on the Council's response.

7. Recreation Ground and Playground

The Clerk confirmed that he had contacted the playground inspection company to ensure their contact details were up to date and identify a date for the next inspection.

He was asked to contact contractors to repair the fence where posts were loose **(JS)**

8. Footpaths

Rob MacDonald reported that bollards had now been installed on the Green Lane extension.

The Clerk drew attention to a recent email from Surrey County Council outlining the budget cuts which are likely to result in major reductions to path clearance work and other related issues over the forthcoming year. Rob MacDonald undertook to monitor the situation (RMD)

Keith Taylor reported that Surrey County Council budgets were not yet finalised so no guarantees over the funding for the West Clandon Road Safety Scheme or the resurfacing at Clandon Cross Roads could be given at this stage. The Chairs of Surrey County Council Committees would be clarified at the Council meeting on the 23rd May.

No response had been forthcoming from SCC following the reporting of the locked gate on footpath 69.

9. Planning Matters

Jonathan Murphy outlined the planning applications received and included in the papers for the

meeting. Councillors agreed the text of a letter outlining the Council's concerns over the proposed development at Pound Cottage which was to be sent to the Planning Authorities **(JS)**

10. **Note Council Correspondence sent and received**

The schedule of correspondence included in the papers for the meeting was noted.

11. **Parish Accounts**

The Clerk informed members that draft accounts had been prepared and updated members on the financial outturn for the year including the Council's cash reserves. The internal audit however could not be completed as the auditor was not currently available due to a family bereavement. Accounts would be brought to the June meeting of the Council for approval.

12. **Insurance**

The Council considered the quote received from Zurich Municipal for the renewal of the Council's Insurance Policy. This was considered acceptable and the Clerk was authorised to renew on this basis **(JS)**

13. **Financial Matters and the signing of cheques.**

The following cheques were signed at the meeting:

Date	Payee	Chq No	Ref	VAT reclaimed	£
30/04/17	Gavin Jones	1909	17.18	40.57	243.42
10/05/17	Zurich Municipal	1910	17.21		868.15

14. **Any Other Business**

A resident reported that sewers were again causing problems to properties in Meadowland. The Clerk undertook to write to Thames Water **(JS)**

15. **Date of Next Meeting-** Wednesday 8.00pm, 14th June 2017