



WEST CLANDON PARISH COUNCIL

Chairman: Mr Terence Patrick, Stoney Royd, Woodstock, West Clandon, Guildford, GU4 7UJ

Clerk: Mr John Stone, Hunters End, Lime Grove, West Clandon, Guildford GU4 7UT
01483 385187: clerk@westclandon.org.uk : www.westclandon.org.uk

Minutes of the PARISH COUNCIL MEETING held Wednesday 9th January 2019 at 8.00pm in the Village Hall

Present: Terence Patrick (Chairman), Chris Dean, Eric Palmer, Jonathan Murphy, Stephen Meredith, Paul Edwards and John Stone (Clerk)

Councillors Matthew Sarti and David Reeve were in attendance.

1. Apologies for Absence.
Councillors Jenny Wicks and Keith Taylor were unable to be in attendance.
2. Declaration of Interests.
Terence Patrick declared that he was an honorary alderman in the Borough of Guildford and Chairman of the Village Hall Management Committee. Eric Palmer declared that he was Chairman of the Clandon Society and related to the owners of Clandon Cottage which was the subject of a planning application to be considered later in the meeting. Paul Edwards declared an interest in the Planning Application from Glengarden which is close to his property on the Street. Jonathan Murphy declared that he was an associate governor at Clandon School and Trustee of the Friends of West Clandon Church. Chris Dean declared that he was a member of the Village Hall Management Committee.
3. Confirmation of the Minutes of the December meeting.
These were agreed as a correct record and signed by the Chairman.
4. Matters arising from those minutes.

The Clerk reported that:

4.4 the GBC Grant for urgent work on the Village Hall electrics would be in the Parish Council account shortly. Councillors agreed that the £2212 should be transferred to the Village Hall Account (JS);

4.9 he had again contacted Cormacks Tree Care to enquire about the risk assessment of trees on the Recreation Ground but had not yet received a response;

10 he had passed on a resident's suggestion of Street Lighting at the A3 Slip;

11. the 2.4% increase in Precept agreed at the previous meeting had been passed to Guildford BC for consideration;

12. Clandon School had not responded to the offer of Section 137 support.

13. arrangements for the Clandon Dragon Reception were in hand for 2.30pm Sat 2nd February 2019 in the Bulls Head. The Mayor and Mayor of Guildford were attending. There had been a positive response and attendance was estimated at 40 residents. Councillors agreed a budget

of £300 for the event. (JS) The Chairman agreed to contact the Guildford Dragon and draw up a press release. (TP)

5. A247 Matters.
A start date for the proposed safety works including the installation of 'village gates' was awaited.
6. Local Plan.
It was noted that reconvened hearings for the Local Plan focussed on the overall housing number were scheduled for 12th and 13th February.
7. Neighbourhood Plan.
Jonathan Murphy reported on the inaugural meeting of the Neighbourhood Planning Group which had been held on Tuesday 8th January and attended by himself, the Chairman, Councillor Jenny Wicks, the Clerk and three other residents.
It was agreed that Jonathan Murphy would be the Council link and chair the Group.
The Council agreed the following terms of reference for the Group:
(i) To advise West Clandon Parish Council on the utility, purpose and structure of a Neighbourhood Plan for West Clandon
(ii) To advise and assist the Council in drawing up a draft neighbourhood plan and the steps required for consultation, approval and implementation.
The Council agreed to support the application for grant support for the process (JS) noting that additional Parish Council funding may be required in due course. An initial budget of £1000 was agreed pending approval of the Grant.
8. Recreation Ground, Playground and Car Park.
Councillors agreed to accept the quote for £2879.89 from Gavin Jones Limited for Recreation Ground maintenance for 2019. They also accepted the quote for £234.08 for the annual maintenance of the Clandon Dragon subject to consultation with the lead volunteer involved in the refurbishment. (JS)

Eric Palmer reported that he and the Clerk had met with a representative of Bournesports, the subcontractor nominated to undertake the extension work on the Recreation Ground car park. The revised quote was £19283. The increase was related to additional bollards included to deter the attractiveness of the Recreation Ground to traveller incursion. The Council agreed that the quote should be accepted and authorised the work (JS)
9. Footpaths.
Paul Edwards reported that all the issues he had identified had been logged with SCC who will get a working party out in May to deal with some of the priority items. In the meantime targeted work on signage would be progressed with proposals to be made to SCC. (PE)
10. Planning Matters.
Jonathan Murphy introduced the planning applications included with the papers of the meeting. The Council asked that he write expressing their concerns over the application at Glengarden (JM).
They agreed with the recommendation that no comment be made on the other applications received.
11. Council Correspondence sent and received.
Councillors noted the schedule of correspondence included in the papers of the meeting. They discussed comments from a resident concerned about possible development on land North of Lime Grove. The Clerk was asked to respond laying out the Council's position on the matter (JS).

12. Financial Matters and Approvals.
Councillors noted the transactions made from the Council's Bank Account

Date	Beneficiary	Ref	VAT	£
19/12/2018	SLCC	18.80		122
19/12/2018	MJStone	18.81		350.5
19/12/2018	HMRC	18.82		208.4
28/12/2018	Gavin Jones	18.83	44.93	269.59
05/01/2019	Gavin Jones	18.84	44.93	269.69
21/12/18	CT Harlow	18.86		162.09
31/12/18	Service Charge	18.87		18

The Clerk reported that the Nat West Account signatories were being updated to reflect the current membership of the Council. When this was completed consideration would be given to moving funds into a notice account as previously agreed.

13. Any Other Business.
Councillors noted proposed changes to the format of Parish Council Agendas to make it clearer where decisions were required. (JS)

The Clerk reminded the Council that the annual review of Council Policies and Procedures would be on the agenda of the February meeting. These could be viewed at http://www.westclandon.org.uk/parish_council.html

14. Date of Next Meeting- Wednesday 13th February 2019 at 8.00pm in the Village Hall.