



# WEST CLANDON PARISH COUNCIL

**Chairman:** Mr Terence Patrick , Stoney Royd, Woodstock, West Clandon, Guildford, GU4 7UJ

**Clerk:** Mr John Stone, Hunters End, Lime Grove, West Clandon, Guildford GU4 7UT  
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## PARISH COUNCIL MEETING

### Notes of the meeting held 8.00pm Wed 9<sup>th</sup> September 2015 at the Village Hall

Present: Terence Patrick, Jonathan Murphy, Christopher Dean and Rob MacDonald with 5 residents and two police community support officers

<p><b>1. Apologies for Absence:</b> Stephen Meredith Councillors Matthew Sarti, Keith Taylor and Jenny Wicks were unable to be in attendance.</p>	
<p><b>2. Declaration of Interests.</b> Christopher Dean declared that he was Chairman of the Clandon Society.</p>	
<p><b>3. Confirmation of the Minutes of the July meeting.</b> These were agreed as a correct record and signed by the Chairman</p>	
<p><b>4. Matters arising from those minutes.</b> There were none.</p>	
<p><b>5. Village updates</b> The Chairman introduced Police Community Support Officers (PCSO) John Perry and Gregor Culross who addressed the Council on a male observed wandering around in Oak Grange Rd. They confirmed that Clandon is statistically a very safe place with low levels of crime. The PCSOs recognised that incidents such as going into gardens and related activities could be of concern to residents. They were not able to go into the personal circumstances of the individual concerned but confirmed that he likes travelling down here. Officers had located the individual and without going into detail had put things in place which should realistically stop him continuing with such behaviour. People are of course allowed to wander around Clandon should they wish provided they stay in public areas. The PCSOs encourage people to let the police know by ringing 101 if they are concerned about someone entering their garden. If a crime is being committed they should call 999. The situation will be kept under review.  Rob MacDonald reported that there had been a concern particularly when the man had stayed overnight. The matter seemed to have been resolved. Clandon is near a station and people are very nice and welcoming which can encourage people into the area.  Clandon Cross Rds. had not been resurfaced as expected. It is now being done at Easter and will involve the A246 being shut for two weeks. It is expected that Clandon Crossroads and the A246 will be closed to all traffic for 2 weeks whilst this work is done.</p>	

<p>It was confirmed that a letter from the Council objecting to the proposed development at the Drift Golf Club letter had been sent to the Planning Department but the proposal to route heavy lorries through the village during construction continues to be a threat. Another route has been suggested which would not involve lorries passing the village but this has not yet been adopted. Horlsey Parish Councils are strongly against the development. Councillors drew attention to arguments in the submission concerning the financial liability of the club and did not think that these outweighed argument against the disruption this will cause. There were parallels with a previous proposal to site gas facilities behind Send provision.</p> <p>A letter had been written to a resident proposing a meeting with the Chairman and Rob MacDonald to discuss the issues raised with the Council concerning footpath 568 but the request to meet had been denied. Members reiterated that the Parish Council does not have the resources to maintain the path to the standard suggested.</p> <p>Jonathan Murphy reminded the Council about the history of this footpath which had been the subject of some controversy and a High Court injunction. The Clandon estate sold the land to an individual who in turn sold the strips to the residents. Some of these blocked the path which led to the court case. The Parish Council is allowed to go in and undertake certain work but had no obligation to do so. The hedges are likely to be the responsibility of the landowners. Some of the hedges are maintained by the owners.</p> <p>It was agreed that a site visit should be arranged.</p> <p>A resident had reported that the Poppies erected throughout the village to commemorate World War I were beginning to look a bit dilapidated. It was reported that these would be taken down this weekend. New ones are available and councillors agreed that these could be put up.</p>	<p>TP</p>
<p><b>6. Vacancy for Parish Councillor.</b></p>	
<p>Names of possible co-optees to be passed to the Chair</p>	<p>All</p>
<p><b>7. Parish Council Shed</b></p>	
<p>Following the closure of the play group the West Clandon Royal British Legion have asked to use the shed. Councillors agreed that this would be acceptable on condition that it would be returned to the Council or other authorised user as and when required.</p>	<p>JS</p>
<p><b>8. Local and Neighbourhood Plans.</b></p>	
<p>A local development scheme has now been published setting out the timetable for the development of the final draft of the Guildford Local Plan. The next consultation on the plan is scheduled for June/July 2016. It will be a six week consultation. This will then pass to the inspectorate and GBC expects the plan to be in operation from Dec 2017. It was observed that by this time much of the data will be out of date.</p> <p>The inspector's report on the Burpham Neighbourhood plan raises issues of concern should Clandon wish to go down this route. The report was substantially rewritten by the inspector which has significantly reduced the utility of the document. This experience suggests that adopting such a plan</p>	

<p>would not give us any significant influence over proposed developments at Cuckoo Farm or Gosden Hill.</p> <p>Members noted that a neighbourhood plan would allow a higher rate of Community Interest Levy to be claimed but that the development of the plan itself would be very time consuming.</p> <p>It was resolved that we should await the outcome of a forthcoming meeting with Borough Councillors before deciding whether to go ahead with a public meeting on a plan for West Clandon.</p>	
<p><b>9. Planning Matters (JM)</b></p>	
<p>Jonathan Murphy commented on planning applications received. Extensive remodelling was proposed at Hazlehurst Farm but there were no significant concerns from the Council's perspective and it was agreed that no comment be made.</p> <p>As regards the proposals at Pine Close it was noted that the plans do not appear to match the elevations provided and it was agreed to write to the planning department to point this out.</p> <p>The application from Pound Cottage was noted but not comments were made.</p> <p>It was noted that Roma application went to full planning committee but the Council's comments were not taken up.</p>	JM
<p><b>10. Grant Aided Projects.</b></p>	
<p>It was noted that the section 106 funded work to improve facilities at the village playground had been authorised with the work expected to start in October.</p> <p>The ward programme work requested for Clandon Road has been undertaken but some disappointment on limited amount of work undertaken to clear pavement was expressed.</p> <p>It was further commented that there was a problem with overgrown hedges on the Street and that in such cases orders could be made by the appropriate authority to require residents to cut these back. As a first step it was agreed to identify the houses concerned and to contact them informally in the first instance.</p>	CD JS
<p><b>11. Note Council Correspondence sent and received.</b></p>	
<p>The Council noted the correspondence schedule supplied with the papers for the meeting.</p> <p>The Clerk highlighted the forthcoming meeting on the proposed developments at Newlands Corner which he planned to attend and the proposed changes to bus services in the area.</p>	JS
<p><b>12. Footpaths (RMD)</b></p>	
<p>Rob MacDonald reported that following a site meeting the County Access Team were getting a volunteer group together to look at the broken stile on footpath 67. Representations had been made regarding the electric fence across the footpath, although it was noted that this was currently switched off.</p>	
<p><b>13. Financial matters and signing of cheques</b></p>	
<p>The following cheques had been signed since the last meeting:</p>	

date	Payee	Chq No	Ref	£	
13/08/2015	Norris & Gardiner	1781	15.19	243.42	
13/08/2015	Guildford BC	1782	15.20	65	
13/08/2015	BDO	1783	15.21	120	
25/08/2015	Charlotte Edwards	1784	15.22	22.98	
31/08/2015	Norris & Gardiner	1786	15.24	243.42	
The following cheque was signed at the meeting					
06/09/2015	Katherine Cornwall	1787	15.25	100	
<b>14. Review of Councillors' Allowances 2015</b>					
Councillors reviewed the questionnaire from Guildford Borough Council noting they did not receive remuneration or travel expenses. The Clerk was ask to respond to the questionnaire accordingly.					JS
<b>15. Audit of Parish Council Accounts</b>					
The Clerk informed the Council of the outcomes of the external audit of the 2014/15 Parish Council accounts. There were two minor issues					
<ol style="list-style-type: none"> <li>1. A rounding error of £1 between expenditure and income</li> <li>2. The need to include grant income in 'Box 2' rather than with the precept in 'Box 1' in the return.</li> </ol>					
This latter point had been queried by the Clerk as we had not accessed any grant funding in year. It had been explained that the Precept included an allowance for Council Tax Support which should be separated out and treated as a grant in future.					JS
<b>16. Any Other Business.</b>					
A resident reported that the Council's contractor were leaving cut grass in the village hall car park. The Clerk undertook to take this up with them.					JS
It was noted that there had been problems with the builders of the Meadowlands extension. In addition heavy traffic had caused damage to the road and grass verges which were in need of repairs. The Chairman agreed to take this up with the Borough.					TP
17. Date of Next Meeting Wednesday 14 <sup>th</sup> October 2015					

There being no other business the meeting closed at 9.45pm